

MEETING DATE: December 9, 2015

TIME: 6:30pm

If Applicable please fill in Executive Session START TIME:

END TIME:

Re-open to Public? If yes

state approx time:

SUBJECT of Executive Session: _____

Personnel Board

NAME of BOARD/COMMITTEE

Butterick Municipal Building, One Park Street, Sterling, MA **205**

LOCATION

ROOM

Name: Jed Lindholm

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

Town Clerk Office
Use Only

DEC 07 2015

**TOWN OF STERLING
TOWN CLERK**

AGENDA

6:30: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Review of proposed employee handbook revisions
2. Review office staffing of Building Department with Building Commissioner
3. Discuss compensation and market changes
4. Review/vote on Personnel Board recommendation for FY17 Cost of Living Adjustment for Non-Union Employees
5. Discussion on internal equity concerns and processes
6. Open Personnel Board position and potential candidates
7. New Business/Member Concerns/Other correspondence

8:00: Adjourned:

Note: all times are approximate and subject to change.

DEC 7 15 10:11AM