

MEETING DATE: April 6, 2015

TIME: 6:30 P.M.

If Applicable please fill in Executive Session START TIME: \_\_\_\_\_  
state approx time:

END TIME: \_\_\_\_\_

Re-open to Public? If yes ☒

SUBJECT of Executive Session: \_\_\_\_\_

Personnel Board

NAME of BOARD/COMMITTEE

Butterick Building

Room 207

LOCATION

ROOM

Name: Donald Jacobs

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

TOWN CLERK OFFICE USE  
ONLY

APR 01 2015

TOWN OF STERLING  
TOWN CLERK

### AGENDA

I. Chairman Calls meeting to order

II. Roll Call

III. Review and approve meeting minutes of March 6, 2015

IV. New Business:

1. Review and Approve Proposed Employee Personnel Handbook
2. Review and Approve Proposed Changes to the Personnel Bylaw
3. Review and Discuss FY 2016 Town Meeting Warrant Articles

APR 1 15 1:17PM

V. Human Resource Administrator Report

VII. Announcements/Correspondence

VIII. Next Posted meeting Date

IX. Adjournment