

MEETING DATE: November 6, 2014

TIME: 5:00 P.M.

If Applicable please fill in Executive Session START TIME:

END TIME:

Re-open to Public? If yes



state approx time:

SUBJECT of Executive Session: \_\_\_\_\_

**NAME of BOARD/COMMITTEE**

Personnel Board

207

**LOCATION**

**ROOM**

Name: Donald Jacobs

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

TOWN CLERK OFFICE USE ONLY OCT 31 2014 TOWN OF STERLING TOWN CLERK
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11:30am

**AGENDA**

I. Chairman Calls meeting to order

II. Roll Call

III. Review and approve meeting minutes from October 6, 2014

IV. Report of the Human Resource Administrator

V. New Business:

1. Review Draft Employee Personnel Handbook

2. Review and Discuss Compensation Task Force

3. Review and Discuss Proposed Changes to FY 2016 Personnel Bylaw

VI. Unforeseen Issues

VII. Announcements/Correspondence

VIII. Next Posted meeting Date

IX. Adjournment