

Butterick Municipal Building -- Room 201

In attendance: Peder Pedersen, Jim Wilkinson, Jeff Keay, and Chuck Plaisted

Meeting called to order: 7:00pm.

1. Moved to accept the agenda for April 17, 2019. Motion 2nd and carried unanimously.
2. Note taker: J. Keay volunteered.
3. C. Plaisted moved to accept the minutes of the March 13, 2019 meeting. Motion 2nd and carried unanimously.
4. The Updated Open Space and Recreation Plan (OSRP)
 - Some formatting issues
 - Mapping, Objectives, and Goals still need updating.
 - M. Larson is in contact with J. Stanton of the Montachusett Regional Planning Commission in regards to the mapping.
 - J. Wilkinson will make the necessary edits and then send the plan onto M. Larson.
 - P. Pedersen noted that the final version of the OSRP will be sent to the Massachusetts Executive Office of Environmental Affairs for review.
5. Preparing a Summary for OSRP
 - discussed importance of having a Summary
 - thinking in terms of an Executive Summary
 - would provide a guide to the OSRP
 - would include a note to interested parties
 - would include: an introduction to the report, topics, main points, highlighted information and data from the survey and community forums
 - would provide an explanation of potential relevance for different town boards, citizen groups, etc.
 - J. Wilkinson will provide a draft of the summary, and send it to OSIC members.
6. Public Hikes
 - J. Keay and C. Plaisted will provide write-ups of the hikes they are leading to P. Pedersen by April 28. They will then be sent to the Meetinghouse News.
7. Parking at Eight Point Sportsmen Club
 - M. Larson is working with the club's board to allow us to park there when hiking the Pine Hill Esker Trail.

8. Trail Clearing and Blazing

- C. Plaisted has arranged for two trail clearing days:
 - Monday, April 22 from 2:00-4:00pm at Pine Hill Esker Trail
 - Monday, April 29 from 2:00-4:00pm at Hardscrabble Road
- Blazing will be scheduled after trail clearing.

9. Budget Expenditures

- J. Wilkinson reports that the available amount of money in our budget is about \$700.
- Discussed possible expenditures:
 - printing trail brochures - \$300
 - purchasing a hedge trimmer (P. Pedersen will check on cost)
 - repairing the Butterick Trail kiosk
 - installing a kiosk at the Stillwater Basin Trail
 - P. Pedersen will check on obtaining permission form the Conservation Commission.

10. New Business

- P. Pedersen will be stepping down as chair after our June Meeting.
 - We will plan to have an OSIC gathering to honor his service.

11. Next Meeting: Wednesday, May 22 at 7:00pm, Butterick Municipal Building, Room 201

12. Meeting adjourned at 8:00pm.

Respectfully Submitted: Jeff Keay