

Sterling Board of Assessors
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564
Minutes of Meeting November 20, 2017

Present: Donlin Murray (Don), Chairman
Robert Cutler (Bob), Vice Chairman
Becky Boucher (Becky), Associate Regional Assessor
Debbie Dreyer (Debbie) Assistant to the Assessor

Not Present: Richard Sheppard (Dick), Clerk

Meeting Opened at 7:30am

Roll Call- Cutler present, Murray present - along with Becky & Debbie

Approval of Agenda - MOTION: Bob made a motion to accept the agenda, 2nd by Don, all in favor, aye.

Payroll, Payables, any abatements, warrants signed.

NEW BUSINESS:

Approve previous meeting's minutes -MOTION: Bob made a motion to accept the amended previous meeting's minutes (10/23/2017) 2nd by Don, all in favor, aye.

Approve & sign Statutory Exemption list – Reviewed & approved – **MOTION:** Bob made a motion to approve the list, 2nd by Don, all in favor, aye.

OLD BUSINESS:

Permit Inspector – Nothing new to report. Don will look more into this.

Contract Regional Assessor (RRG) Update

Chapter Review: A couple of remaining applications have come in since our last meeting – most are complete, a couple still pending for Schedule F. Only one applicant was sent a letter saying they didn't comply & we have not heard back from them. There was one lien update to be signed.

Tax Rate: The new tax rate will be \$17.54. Becky attended the last BOS meeting to have them sign the LA5 Classification Report – that will be submitted to DOR today for approval.

Vision Static Database: Update has been done – as soon as the new tax rate has been approved, the billing file can be done & updates made to the website.

Future agenda items: Chapter Review, Permit Inspector, Warrant & Commitment for the actual bill.

Bob made a motion to adjourn the meeting @7:57am, 2nd by Don, all in favor Cutler aye, Murray aye

Respectfully submitted by
Debbie Dreyer Assistant to the Assessor