**Sterling Fair Committee Meeting Minutes**

June 26th, 2023 6:30 pm to 8:00 pm in-person at the Butterick Municipal Building, or via zoom

1. Call to order at 6:32 PM
2. Roll call
	1. In-person: Megan Fowler-Magaw, Terry Heinold, Phil Campbell, Maggie Agurkis, Dave Agurkis, Carl Gronblom, Cynthia Dodge, Merylee Calahan, Heather Rockwell, Gloria Rugg, Scott Handler, Muriel Johnson, Tim Hardy
	2. Zoom: Bob Holden, Gabrielle Melnick
3. Approval of the minutes for the last meeting
4. Vice-Chairperson report: filling in for Doug
5. Open issues/old business
	1. Insurance:
		1. Waiting on quotes from Wilkerson and Hawes, Newton
		2. Megan and Doug working with an insurance agent to get additional quote
	2. Livestock chair/team
		1. Create a job description for the livestock chair person
		2. Start coming up a plan to cover the livestock responsibilities for this year
		3. Invite the judges we have to a specific meeting to make a plan with them
	3. All set for weighing the horses!
	4. Loader: Daniel Mercurio donating his loader and Muriel has a driver
6. New business
	1. Sponsors (deadline July 15th)
		1. Exhibit hall sponsored
		2. Fratticelli Oil wants to sponsor the front gate
		3. Bolton – back of the brochure
		4. Terry gets the trifold
	2. 107.3 radio station wants to partner with/sponsor us us from a marketing perspective
		1. We could consider putting out an “ad” for a livestock chair / volunteers
		2. In turn, we would have them attend the fair and as a sponsor
	3. Big items for the fair
		1. Will start confirming trash and port-a-potties
		2. Phil is working on securing the 2 RVs
		3. Tents: Anyone who needs a tent should come with the information for next meeting so we can finalize that
		4. Golf carts: order the same as last year, Sterling Storage is also donating one
		5. Jersey barriers – we should have all we need for this year
		6. Sound system
		7. Need to get and confirm the specific entertainment band schedule
		8. Barbara provided a schedule for the magician and animal shows
			1. Animal Show: Saturday 12-1 PM; Sunday 12-1 PM
			2. Magician: Saturday 3-4 and 5-6 PM; Sunday 1-2 PM
		9. Pancake breakfast should still be on – confirm with the Grange
		10. Parking – confirm with the groups
		11. Fireworks – confirm with them after the 4th of July
		12. Tractor pull – Chris O’Neil is away but will get in touch once he’s back
7. There will be an upcoming safety meeting with Police, Fire, EMS, DPW, Light Department
8. Get on the DPW agenda to shut down the road for the fair
9. Muriel is giving away coupons for bags of grain donated by Coolant Grain in VT
10. Adjournment at 7:24 PM