

DRAFT
STERLING ENERGY COMMITTEE
MEETING MINUTES

DATE: Thursday January 21, 2016
LOCATION: SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS: Chairman-Joe Curtin (arrived 7:45am)
Matthew Stelmach-Vice Chair
Sean Hamilton-Clerk
Bill Tuttle
Tom Rutherford-Alternate
Mike Slozek ,

CUSTOMERS: None

Matt Stelmach opened the meeting at 7:05 a.m.

APPROVAL OF THE AGENDA

The agenda was approved as amended with the addition of discussion on the library heating system.

APPROVAL OF MINUTES

It was moved to approve minutes at next meeting

CUSTOMER COMMENTS

None

OLD BUSINESS

DPW-Hamilton reported the DPW lighting upgrade contract with DMH Electric had been signed and they would begin in the next week or so but was not sure, Stelmach commented he had spoken with the owner and they may start as soon as this week, or early next week. Hamilton also reported the lights were delivered to the DPW on the 22nd. Rutherford commented the DPW lighting upgrade will require 4 permits per the wiring inspector.

Butterick-Hamilton reported they had begun to test LED retrofit fixtures at the Butterick Building, they met with a representative from Remphos and Graybar to try different fixtures and were able to match the existing foot candles while realizing a 70% reduction in energy usage. This was done at the test site located in the conservation agent's room. Stelmach asked about dimmers, the fixtures can be dimmed but the straight bulb replacement cannot. Hamilton said after acceptance we will be soliciting a full replacement quote.

GO Program- Hamilton described the SMLD GO Program approved in the 2016 budget, Large Commercial will be eligible for up to \$2,000 in rebates on lighting and medium Commercial will be up to \$1,000 while small, will be up to \$500.00, the program is capped at \$30,000 and is described on the web site.

RFP Design Engineer-Hamilton reported that we received 4 responses to the RFP for the design engineer for the Community Clean Energy Resiliency Initiative from the 8 prospects, they had been received and distributed to the Energy Committee members for ratings. Each Energy Committee member was asked for their evaluations by Scott Reynolds, SMLD OPM of the project, who noted the scores. At

DRAFT

the end of the discussions and raring session the scores were tallied from all members with the top three finalist being CEG, PLM and Control Point. After review of the price proposals for the project with CEG @ \$156,078, PLM \$122,880 and Control Point \$247,483. It was decided to bring in CEG and PLM for interviews, Hamilton will set up interviews for February 4th.

Member Comments

Stelmach Asked about the role of the energy committee with the school, Szlosek replied the Town of sterling is responsible for any small projects but the school district is responsible for anything over \$25k, in the new lease it will go to \$35kk. He asked if we partnered with a vendor could we look to upgrade the gymnasium lighting, the members were in agreement that it needed to be done, Hamilton will get some pricing, Stelmach will get back to the electrician who may be able to assist.

Szloek asked if the Energy Committee could assist the Town in preparing specific specifications to present to the capital committee in order to procure a new heating system for the Library. Rutherford explained the existing 2 pipe system is outdated and requiring extensive repairs, the York 30 ton chiller has reached end of life, they received a preliminary estimate of \$300k to replace the system with a Mitsubishi HVAC system. Hamilton mentioned he has a Steffes rep coming down on February 2nd and he could review the library for off peak heat storage with possible supplemental HVAC units for shoulder months of heating and AC. He will also reach out to our consultant for advice.

NEXT BOARD MEETING

Expected in first week of February to perform interviews with potential Engineer firms but no date was scheduled.

MOTION TO ADJOURN

At 8:35 am, Curtin asked for a motion to adjourn, Motion by Tuttle, seconded by Hamilton, all in favor.

ATTEST:

Sean Hamilton , Clerk

DATE:
