

STERLING ENERGY COMMITTEE MEETING MINUTES

DATE:

Thursday December 01, 2016

LOCATION

SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS:

Joe Curtin-Chairman
Sean Hamilton-Clerk
Bill Tuttle
Chip Hallet
Maureen Cranson

CUSTOMERS: None

Joe Curtin opened the meeting at 7:00 a.m.,,

APPROVAL OF THE AGENDA

The agenda was approved as presented

OLD BUSINESS

Butterick Lighting Update- Hamilton reported the remaining 8 fixtures have come in, he also received a punch list from Tom Rutherford , he has contacted and will review the list with DMH, some items were not planned to be replaced. He also reported looking back over a three year average the electric bill is running about 10-15% below the average.

Community Clean Energy Resiliency Initiative Update- Hamilton gave an update on the status of the project and how SMLD expects to be online by the end of the year. SMLD is ahead of the original completion date of February 2nd 2017.

Library Heat Design- Hamilton reported the bid package for the Library is almost ready to go out, it still needs to be cleaned up and then review by Joe Curtin and Chip Hallett. He expects to be complete by December 9th. Hamilton mentioned there has not been any word back from the DOER on the ETS grant application for 50% of the cost. They expect to hear soon, if we receive the grant we may have to break up the project between the HVAC cassettes and the ETS units. Curtin and Hallett agreed the demolition and patch work should be included in bid. Hamilton or Cranson will talk to the Town Administrator to keep a place in the Annual Town Meeting warrant for the heating system.

Fire Station Lighting request-Hamilton reported that the bay lights for the fire station are in , he would like to extend the contract with DMH and have them install the 46 Fire Department Lights and The 8 at the Police Station. The amount not to exceed would be \$18,864 and this would use the remainder of the grant funds ,which must be spent by the end of December 2016. **On a motion by Hallett, second by Hamilton , 5-0 in favor of asking the SMLD to fund the remaining portion of the project to install the fixtures at the Fire Station and Police Dept, and use the remaining grant funds.** Hamilton will bring it to the SMLD board at their meeting later that day.

Grant Deadline-The grant deadline for projects to be complete and funds expended is 12/31/2016

Expenditures to date- A cost breakdown of expenditures to date and remaining funds was presented, and discussed.

Approval of past meeting Minutes – On a motion by Tuttle, second by Hallet, the minutes of 9/15/16 were approved ,4-0 with one abstention. Hamilton commented that all other minutes approved to date were now on the town web site.

Member comments

Hamilton showed members the award received by the Energy Committee and the SMLD for their work in the town.

Hamilton also discussed the savings being realized by the DPW building after the lighting change out.

NEXT BOARD MEETING

Next Regular Meeting will be in early January 2017 .

MOTION TO ADJOURN

At 7:45 am, Joe Curtin asked for a motion to adjourn, seconded by Hamilton, all in favor.

ATTEST:


Sean Hamilton , Clerk

DATE:

February 22, 2017