

STERLING ENERGY COMMITTEE  
MEETING MINUTES

Approved  
9/15/16  
SM

DATE:  
LOCATION

Thursday June 23, 2016, 7:00 AM  
SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS: (all present)

Joe Curtin-Chairman  
Matthew Stelmach  
Sean Hamilton-Clerk  
Bill Tuttle  
Mike Szlosek

Attendees: None

Joe Curtin opened the meeting at 7:05 a.m.,

**APPROVAL OF THE AGENDA**

The agenda was approved as presented on a motion by Stelmach 2<sup>nd</sup> by Hamilton, no discussion, all in favor.

**Police Department Update**

Hamilton reported the cracks in the foundation under the stairs and behind the moldings have been repaired, he has stopped in multiple times with no complaint of odors, he is uncertain if the air monitor in the basement is still needed it has not been working for a while, a new one is estimated at \$4,200 and repair, upgrade and recalibration of the existing unit would be \$2,800, Szlosek will look into it.

**Butterick Lighting Update**

Hamilton reported that the LED fixtures have been ordered for the Butterick building with a 4-6 week delivery, he explained that the original order did not include the lights in the basement area, that would be an additional \$2,348.00, on a motion by Curtin second by Tuttle it was voted 5-0 to recommend to the SMLD Board of Commissioners to purchase the additional lights, he presented a copy of the request for quotes going out to electricians. A walk through has been scheduled for July 14<sup>th</sup> at 10 am.

**Community Clean Energy Resiliency Initiative**

Hamilton Reported that SMLD is currently in negotiations with the #1 qualifying vendor to supply the batteries system for the project. He also thanked the committee again for their assistance in evaluating the proposals.

**Library Heat System Update**

Hamilton Reported the preliminary lay out of the library building from D-E Corp has been completed, Szlosek asked if an estimated cost is available, Hamilton reported that because of the retirement of the salesman from Steffes it has taken a bit longer to get the full pricing, hopefully by end of next week.

### **Municipal Energy Technical Assistance Grant**

Tuttle and Hamilton reported on a new technical assistance grant opportunity that could help in performing energy evaluations of the well pumps, they are due between June 23<sup>rd</sup> and July 6<sup>th</sup>, Stelmach commented it may be a good time to apply and look at Community Solar also.

### **Municipal Building maintenance**

Stelmach asked if the Building Needs Committee notes had been obtained because maintenance of the Town of Sterling buildings was discussed at their meetings. He will reach out to former members of the committee to see if he can get copies of their discussions so we do not duplicate efforts already discussed. Curtin commented on his concerns that if the schedules and budgets are not committed to we will wind up with the same problems with the HVAC systems we just fixed.

### **APPROVAL OF MINUTES**

**On a motion by Stelmach, second by Tuttle, to approve the regular session minutes from 4/26/16, no discussion, all in favor, minutes were approved.**

### **Energy Committee Membership Discussion**

In Discussion of a residents interest in joining the committee and the current makeup of the Energy Committee, it was agreed to request the Town Administrator to put out a notice for volunteers to join the Energy Committee and we could submit our recommendation to the Selectmen after that list is complete and request the Selectmen look to expand the committee by adding an additional alternate.

### **Member/Customer COMMENTS**

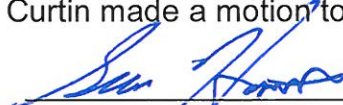
Stelmach commented as a follow up to the membership discussion it should be posted on the website also. Hamilton also stated he will get an MEI demo for next meeting to show how to track building energy cost.

**NEXT MEETING**-no date set

### **MOTION TO ADJOURN**

At 7:40 am, Curtin made a motion to adjourn, seconded by Szlosek, all in favor.

ATTEST:

  
Sean Hamilton, Clerk

DATE:

9/15/16