

Approved
9/15/16
MSR

**STERLING ENERGY COMMITTEE
MEETING MINUTES**

DATE: Tuesday APRIL 26, 2016
LOCATION: SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS: (all present)

Joe Curtin-Chairman
Matthew Stelmach
Sean Hamilton-Clerk
Bill Tuttle
Mike Szlosek

Attendees: Scott Reynolds (Reynolds Engineering), Mike Rivers (AML P Manager)

Joe Curtin opened the meeting at 7:05 a.m.,

APPROVAL OF THE AGENDA

The agenda was approved as presented on a motion by Stelmach 2nd by Hamilton, no discussion, all in favor.

Police Department Update

Hamilton reported the cracks in the foundation under the stairs and behind the moldings have been repaired, he has stopped in twice with no complaint of odors.

Butterick Lighting Update

Hamilton reported that Graybar has sent a list of questions they need answers for before submitting a quote, the list has been forwarded to the Town Administrator.

Community Clean Energy Resiliency Initiative

Scott Reynolds, the Owner's Project Manager, presented the Energy Committee members with an evaluation matrix for each of the 5 submitted Battery Energy Storage System (BESS) proposals to be evaluated, discussion were held on positives and negatives of each proposal and members were asked to provide a score in each of the categories. At the completion of the review, cost proposals were revealed and scores were tallied.

Because of the virtual tie in scoring between #3 and #4, it was recommended by the Committee to send both #3 and #4 to the SMLD board for an interview instead of only the top 3 as originally planned. (#5) was eliminated from further consideration because of their low score and high cost of the proposal. Reynolds will send out questions to vendors to clarify items raised during the scoring process.

Hamilton and Reynolds will advise SMLD board we are ready to present a list of vendors for interviews.

Library Heat System Update

Hamilton Reported the preliminary lay out of the library building from D-E Corp has been presented to the library for verification, this will allow us to have an electronic copy of the building and HVAC system for easier modification to the plans if changes are made. Another walk through will be scheduled shortly.

Municipal Building maintenance

Stelmach asked if the Building Needs Committee notes were available because maintenance of the Town of Sterling buildings was discussed at their meetings. In discussion of the maintenance of the HVAC system, questions were raised on how the contracts were awarded and were they three year contracts. Stelmach commented there should be an annual budget item for this work and service contracts in place with the same company. Curtin voiced concerns that if the schedules are not committed to we will wind up with the same problems with the HVAC systems we just fixed.

APPROVAL OF MINUTES

On a motion by Stelmach, second by Tuttle, to approve the regular session minutes from 5/13/15, 6/12/15, 6/25/15 and 3/4/16 meetings, no discussion, all in favor, minutes were approved . Hamilton commented he will have them posted to the Town website soon.

Member/Customer COMMENTS

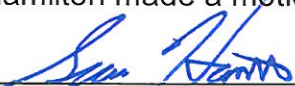
Hamilton Thanked the Energy Committee members for their help with scoring the Community Clean Energy Resiliency Initiative proposals.

NEXT MEETING-no date set

MOTION TO ADJOURN

At 8:45 am, Hamilton made a motion to adjourn, seconded by Szlosek, all in favor.

ATTEST:


Sean Hamilton , Clerk

DATE:

9/15/16