

## STERLING ENERGY COMMITTEE MEETING MINUTES

**DATE:**  
**LOCATION**

**Thursday June 25, 2015**  
**SMLD Conference Room, 50 Main Street, Sterling, MA**

**COMMITTEE MEMBERS: (present)** Joe Curtin Chair (Curtin) Matt Stelmach (Stelmach) Sean Hamilton-Clerk (Hamilton), Bill Tuttle (Tuttle), Tom Rutherford (Rutherford)

Absent, Mike Slozek,

**CUSTOMERS: None**

Curtin opened the meeting at 7:05 a.m.

### **APPROVAL OF THE AGENDA**

The agenda was approved as presented

### **APPROVAL OF MINUTES**

Tabled until next meeting.

### **CUSTOMER COMMENTS**

None.

### **OLD BUSINESS**

The fluorescent lighting at the DPW was discussed, Hamilton will order the replacement LED fixtures after the factory rep confirms the style. He was expected to be here last week. Hamilton explained the SMLD Board would prefer we get "not to exceed" quotes from the electricians that include the man lift needed. Hamilton will prepare a new electrician quote request sheet and will have it ready for next week.

A discussion was held on the HVAC repair work, Hamilton explained the SMLD Board approved the recommendation of the Energy Committee for a not to exceed contract for C & H Mechanical for \$8,500 to perform the HVAC repairs needed at the Fire Station and a \$8,000 contract to C & H Mechanical for HVAC repair work at the Police Station, request for service quotes were sent to 6 companies and C & H Mechanical is the only one to review the sites and submit a quote. Rutherford asked about being involved with the scheduling and repairs, Stelmach explained the SMLD Board asked that the HVAC Contractor be sure Rutherford is involved throughout the repair process.

### **NEW BUSINESS**

Under new business Hamilton thanked the Energy Committee and SMLD board members for helping to assess the three responses received by the SMLD for the Owner's Project Manager (OPM) for the Clean Energy Resiliency Grant. The three submittals were received from Reynold's Engineering, DNV-GL and LIG Consultants. A roundtable discussion was held with each member explaining their reasons on how they scored the different vendors. After scoresheets were tallied and discussed it was the consensus of the search committee that Reynolds Engineering be chosen as the candidate for the OPM position.

**Member Comments**

There were no member comments

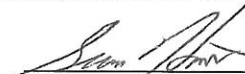
**NEXT BOARD MEETING**

Next Regular Meeting will in July, no date set..

**MOTION TO ADJOURN**

At 7:40 am, Tuttle asked for a motion to adjourn, seconded by Curtin, all in favor.

ATTEST:

  
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Sean Hamilton , Clerk

DATE:

  
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