

DRAFT
**STERLING ENERGY COMMITTEE
MEETING MINUTES**

DATE: Friday June 12 , 2015
LOCATION: SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS: (present) Sean Hamilton-Clerk (Hamilton)
Joe Curtin Chair (Curtin) Bill Tuttle (Tuttle)

Absent, Matt Stelmach, Mike Slozek, Tom Rutherford

CUSTOMERS: None

Curtin opened the meeting at 7:10 a.m.

APPROVAL OF THE AGENDA

The agenda was approved as presented

APPROVAL OF MINUTES

The minutes from the May 13, 2014 meeting were presented, a quorum was not present , meeting minutes were tabled until next meeting.

CUSTOMER COMMENTS

None.

OLD BUSINESS

A discussion was held on the D-E Corp HVAC review, Hamilton explained he received back one proposal for the not to exceed quotes for the Police Station and Fire Station from C & H Mechanical after they performed a thorough review of the buildings, he had sent the request for quotes to 4 companies.

The committee felt the quotes received was well under budget but a not to exceed cost of \$8,500 for the fire station and \$8,000 for the Police station will get most of the repairs completed. Curtin agreed with the proposals comments that there were items that would be discovered during the repairs and suggested they should take the time to review at that time, Hamilton will bring the recommendation to the SMLD board.

The fluorescent lighting and continued failure of the ballast at the DPW was discussed, Hamilton will order the replacement LED fixtures after the factory rep confirms theses will meet our needs, he is expected to be here within a couple of weeks. Tuttle asked about the lift that will be needed and Hamilton stated it will be part of the grant work. Hamilton presented a list of hourly quotes from electricians to perform the work, Tuttle with check with Kurt Bjorkman for a quote. Hamilton will bring this to the SMLD board meeting on the 13th.

Hamilton discussed projects paid out of MLP grant include work performed at SMLD that has already been submitted for reimbursement.

Hamilton Reported that the streetlight conversion continues with an underground streetlight converted at the intersection of Chace Hill Rd and Fitch Farm Lane.

NEW BUSINESS

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Under new business Hamilton asked if the Energy Committee members would be willing to help assess the submittals received by SMLD for the Owner's Project Manager (OPM) for the Clean Resiliency Energy Grant, members were in favor of reviewing and scoring the submittals, Hamilton will distribute packets in the upcoming week.

Member Comments

There were no member comments

NEXT BOARD MEETING

Next Regular Meeting will be later in June, no date set..

MOTION TO ADJOURN

At 7:40 am, Tuttle asked for a motion to adjourn, seconded by Curtin, all in favor.

ATTEST:


Sean Hamilton , Clerk

DATE:

4/26/16