

DRAFT
**STERLING ENERGY COMMITTEE
MEETING MINUTES**

DATE: Friday March 4 , 2016
LOCATION: SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS: Chairman-Joe Curtin (arrived 7:25am)
Matthew Stelmach-Vice Chair
Sean Hamilton-Clerk
Bill Tuttle
Mike Szlosek ,

CUSTOMERS: None

Joe Curtin opened the meeting at 7:25 a.m.

APPROVAL OF THE AGENDA

The agenda was approved as amended with the addition of the Chocksett School Gymnasium Lighting upgrade.

OLD BUSINESS

DPW-Hamilton reported the DPW lighting upgrade has been completed except for the dimming switches which will require wire installation at an estimated additional cost of \$800.00 but are expected to be completed soon, he also said we will be invoiced for a \$200 inspection fee from the town which was not included in the proposal, Rutherford had reported at our January meeting this would require 4 permits. Tuttle commented the lights are working out well.

Butterick-Hamilton reported they had completed the test of LED retrofit fixtures at the Butterick Building, and will be installing 4-15w LED in the hallway areas and a combination of 1 circular and 2 smaller lights, the existing lights have 160w and will be reduced to 38w when complete. Stelmach asked about dimmers and Hamilton replied they will be installed. We will be soliciting a full replacement quote in the near future.

CCERI Update- Hamilton reported that the RFP for the Community Clean Energy Resiliency Initiative battery storage system has been released on March 2nd and they had 18 request on day one. This RFP will be the same as the Design Engineer with the Energy Committee scoring the proposals and then we will open price and select three finalist for interviews. Proposals are due April 14th by 1 pm.

Fire Station Update – Hamilton reported that C & H Mechanical had repaired a faulty valve in the upstairs room that was continually overheating, this has corrected one of the problems identified in the beginning of the repairs. Szlosek commented that the insulating of the Fire Station will take place when temperatures get above 50 degrees and how the insulation project came in under budget at \$16,900. Hamilton also mentioned how an outdoor sensor had to be replaced at the Police Station because it defective causing the boiler to run at high temperatures.

Library Heat System-

A discussion was held on the problems discovered with the Library HVAC system after C & H Mechanical did a three hour walk through. Curtin responded that we have done a lot of repairs to the buildings but correcting all the deficiencies in the municipal buildings is going to take some time and we are not out find fault but rather out to correct the problems and move forward. Hamilton has received a quote of \$9,450.00 for a complete evaluation and bid ready documents from D-E Corporation, he asked if the Energy Committee wanted to ask the SMLD to pay half from the Conservation program and ask the Library trustees to pay the other half. Tuttle made a motion to make that recommendation to SMLD Board to pay half and ask the Library Trustees to pay the other half, seconded by Hamilton, all in favor. Hamilton will ask the SMLD Board at their March 10th meeting.

APPROVAL OF MINUTES

On a motion by Tuttle, it was moved to approve minutes of the December 17,2015 and the January 21,2016 minutes seconded by Stelmach, all in favor.

Member Comments

During customer comments the Senior Center was discussed and whether a third party verification on the building has been performed and if it was needed, C & H Mechanical has gone through the building and has some concerns he will bring forwards at the next EC meeting. In the meantime Hamilton has forwarded the concerns to the Senior Center Building Committee Chair person.

NEXT BOARD MEETING

no date was scheduled.

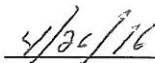
MOTION TO ADJOURN

At 8:05 am, Curtin asked for a motion to adjourn, Motion by Tuttle, seconded by Hamilton, all in favor.

ATTEST:


Sean Hamilton , Clerk

DATE:


4/24/16