

**STERLING ENERGY COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday July 29, 2014  
**LOCATION:** SMLD Common Room, 50 Main Street, Sterling, MA

**COMMITTEE MEMBERS:** Joe Curtin-Chairman  
Matthew Stelmach  
Sean Hamilton-Clerk  
Absent-Jeff Ritter, Bill Tuttle

RECEIVED

MAY 18 2015

TOWN OF STERLING  
TOWN CLERK

**CUSTOMERS:**

Joe Curtin opened the meeting at 7:10 a.m.

**APPROVAL OF THE AGENDA**

The agenda was approved as presented

**APPROVAL OF MINUTES**

The minutes from the March 31, 2014 and April 7, 2014 were approved on a motion by Joe Curtin seconded by Matt Stelmach , 3-0 all in favor.

**CUSTOMER COMMENTS** - None

**OLD BUSINESS**

The Committee discussed the MLP grant and the various projects listed for energy efficiency upgrades. It was discussed how the SMLD was under renovations and to include the HVAC and Insulation portion as part of the energy efficiency improvements. At their next meeting the committee will review a list of recommendations that have been completed from the GDS energy audit already. Stelmach asked if SMLD is tracking all the cost including labor and Hamilton replied that we are including labor to install the new LED streetlights. It was requested of Hamilton to contact qualified engineering firms to get, not to exceed quotes, to review the recommendations in the GDS audit and the existing reports from the Town of Sterling for the air exchange issue at the Police Station and the HVAC controls at the Fire Department. The scope of work would be to review existing reports, perform a walk through and provide a recommendation to resolve the existing problems. While meeting with the engineers it was also discussed to get HVAC performance specification and bid preparation cost for the Butterick building.

**NEXT BOARD MEETING**

Next Regular Meeting will be held in mid August, no date was set .

**MOTION TO ADJOURN**

At 7:45 am, Joe Curtin asked for a motion to adjourn, seconded by Hamilton, all in favor.

**ATTEST:**

  
Sean Hamilton , Clerk

**DATE:**

12/9/14

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