

Economic Development Committee
Monday, 28 March 2016 Meeting
6:30 pm

Attendees:	Chair, Jim Patacchiola	Vice Chair, Mike Pineo
	Treasurer, Brian Kindorf	Secretary, Rosanne Mapp
Non-attendees:	Richard Maki	BOS, Maureen Cranson
	Paul Cathcart	TA, Mike Szlosek
MRPC:	Chantell Fleck	

Call to Order: 6:45 pm

Selection of Vice Chair position: *Mike Pineo*

Selection of Secretary: *Rosanne Mapp*

Both positions were approved unanimously

Discussion: Bike shop...unable to open on Route 12 (N) because of zoning. It is zoned Industrial, not commercial. Further acknowledging the need for re-zoning on Route 12.

Chantell Presentation:

Scope of Work
Forum Agenda

Flyer
Draft Questions for Forum

Scope of Work, Attachment 1.

Estimate 6 meetings to complete this process.

Requires Committee's assistance.

A joint meeting with the Planning Board would be helpful --July/August timeline.

Will need a signed Contract with the Town of Sterling.

Forum Agenda, Attachment 2. Should be on Town Letterhead.

Date Selection:	Possible date, 26 May 2016, Thursday evening would be best. Jim to check with BOS. Jim requested to be on the next BOS meeting, Mike S. stated that the next BOS meeting would not be recommended. He recommended the following BOS meeting. Jim requested 10 minutes. <i>Jim</i> will send email to Kama to be placed on the Agenda.
Venue:	Discussions about The Sterling Senior Center, The Chocksett School Cafeteria and/or Theatre. Rosanne will contact Chocksett School if this venue is selected. <i>Rosanne</i> <i>Mike S.</i> Mike S. will find out how large the Sterling Senior Center is. Size of venue discussed. Invite State Officials, Local Officials, Flanigan, Ferguson, Naughton, Business Owners, Residents, Boards, Committees, Departments, etc.
MC required:	<i>Jim</i> will MC and introduce Chantell or John from MRPC
Refreshments:	<i>Chantell</i> to check with her office to provide...for a fee. If not, Rosanne and Maureen have agreed to provide/organize

Flyer, Attachment 3. Chantell needs help with public outreach from Committee members.

Suggested a few word changes and adding Sterling Town Hall on flyer.

Outreach: Discussions on how to outreach, *email, SLCTV, Sterling Meetinghouse Hill News, Businesses, Town facilities, etc.*
Sterling Meetinghouse Hill News story. Invite to next meeting. Rosanne will contact SMHN.
Chantell to contact *Rosanne* for Press Release help.

Meeting Adjourn 8:20 pm.

1st. Mike P.		2nd. Brian	All in favor.
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