

DEPARTMENT OF PUBLIC WORKS
171 Worcester Rd
Sterling, MA

Minutes of October 12, 2021

Present: Deane Day, Blaine Bershad, Andrew Parker, Jeff Nutting, Paul Gerardi, Susan Genereux, Mike Tomaiolo, Ryan Mouradian, Richard Maki, Geoff Donohue, Erica Lotz, Laura Ricci
Zoom: Jack Chandler

Meeting called to order at 7:00 pm

Deane Day, Blaine Bershad and Andrew Parker present

Minutes of September 21, 2021 passed 3-0

Public Session: Girl Scouts visited and brought a gift basket for the Water Department to show the appreciation for all the help Mike Tomaiolo and Eric Tata gave them.
Resident voiced her concerns pertaining to Route 140 and Route 62- dip in front of Albright Road.
Deane Day stated that the location is unfortunately is the responsibility of the State.

- Presentation - Water Master Plan – given by Erica Lotz from Stantec.
This presentation covers the following:
 - A. To project water demands for a 20 year planning period
 - B. To utilize existing studies, reports, utility and field data, records, and record drawings
 - C. To update and calibrate the hydraulic model of Sterling's Water System
 - D. To determine the adequacy of the existing local water supplies and treatment facilities to meet projected water system demands
 - E. To develop a prioritized Capital Improvement Program to meet water supply need and fire protection requirements and maintain distribution system operating pressures
- Approved 3-0 to allow resident to repair sidewalk on Woodside Drive in front of her house and her daughter's house.
- Parking issues at 15 Main Street. Board agreed with Police Chief Chamberland's recommendation 10 feet from each of the white lines designating it a crosswalk. Added to paint No Parking and stripe it on both sides.
- No action taken to restrict commercial vehicles from Osgood Road and to reduce the speed limit. Jeff Nutting touched base with the Police Chief and he is putting out the speed limit board and reviewing crash data on the street.
- Proposed Right of Way Policy was presented to Board for their consideration. The purpose of this policy is to clarify the responsibilities of the Town and owner in regard to obstacles in the Town's right of way. It will be discussed further in the upcoming meetings.
- Future discussion is needed to review mailbox policy.
- Intersection improvements need to be discussed- Route 140 at Route 62 Intersection.
- Hand out for replacing the lease of an S70 Bobcat to S66. The S70 is too small for most jobs and only has 113 hours on it. The S66 is a much more versatile machine that can be used year round.
- Presentation in November to advocate for a DPW Facility
- Storm Water presentation in Nov/Dec
- Need to Develop a Five Year Capital Plan to be added to the budget process
- Reviewing draft Contract with Casella Waste
- Draft changes of Cemetery Rules and Regulation moved to future meeting
- Board Policies are ongoing as needed
- Discussion of GIS System and Work Order Systems – being discussed with other Town Departments

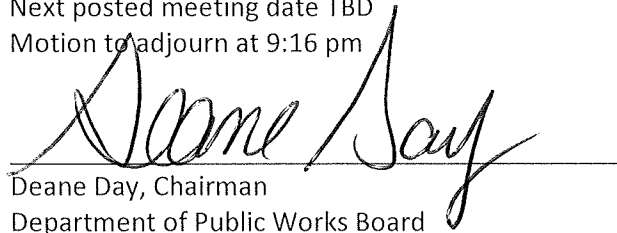
Water – Work in progress

- Water Rate Study – presentation in November
- Will develop an implementation plan for replacing transmitters and water meters
- Looking into using a third party for billing and collections
- Corrosion control and Emergency Response plans due in December
- Engineering for Campgrounds is being designed
- Board discussed that without a Fall Town Meeting, the DPW will have to put off road repairs and addressing water breaks around town.
- Deane Day stated there is a need to get the roadside mower on the road to address the most overgrown spots around town.

Meeting adjourned 9:16 pm

Next posted meeting date TBD

Motion to adjourn at 9:16 pm

A handwritten signature in black ink, appearing to read "Deane Day", is written over a horizontal line. The signature is fluid and cursive.

Deane Day, Chairman

Department of Public Works Board