

DEPARTMENT OF PUBLIC WORKS  
171 Worcester Rd  
Sterling, MA

Minutes of August 31, 2021

Present: Deane Day, Blaine Bershad, Andrew Parker, Jeff Nutting, Geoff Donohue, Paul Gerardi, Susan Genereux, Mike Tomaiolo, Arden Sonnenberg, William Doody, Charles Prescott, Cathy Harragian, Jack Chandler, Laura Ricci, Casey Ruggiero, Dick Maki, Gary Hill, Carol DeFuna and Lori Parks

Meeting called to order at 7:07 pm

Deane Day, Blaine Bershad and Andrew Parker present

Minutes of August 10, 2021 passed 3-0

Public Session: A member from the Historical Commission proposed joint projects for the DPW and the Historical Commission. Mainly work to be done at Sterling's cemeteries.

#### Work in Progress Generally

- The application deadline has closed for the DPW Superintendent. John Petrin and the team at Community Paradigm are currently reviewing the applications that were received. They will be ready to present the final candidates to the Board in two weeks.
- Presentation in October to advocate for DPW Facility
- Pavement Management Plan –retained World Tech Eng.-presentation on Sept.28<sup>th</sup>
- Storm water ongoing – update in the fall
- Food Waste Collection- handouts provided-ongoing discussion
- Five year Capital plan to vehicle ages and condition.
- Continuing to work on Communications- GIS System, Work Order System.
- Updating DPW Website. Also looking into sharing software with other departments.
- Awaiting Draft contract from Casella Waste Management
- Holding off on Draft changes to Cemetery Rules and Regulations until the interviews of Candidates for Superintendent are completed
- Board Policies are ongoing as needed

#### Water – Work in Progress

- Water Rate Study – Consultant gathering information
- Water Master Plan – Presentation September 28<sup>th</sup>
- Developing a plan to implement transmitters and water meter replacement- Also how to keep Sterling residents informed.
- A request sent to TA pertaining to billing and collection
- Future discussion needed to review and update Water Rules and Regs
- Will develop a request for a Fall Special Meeting

#### Superintendent Report Water

- Water Rate Study – still gathering information
- Water Master Plan to completed by September
- Working to implement a plan to install Eaton's nodes that will be arriving in Dec.
- Billing and Collection to be discussed this fall
- Funding for Campground and other issues waiting for reports from accounting.

### Superintendent Report DPW

- Lazaro Paving – Route 140 and Beaman Rd in progress
- Relocating sand will need another day
- Staffing nearly completed
- Discussion of safety concerns upon opening Twine road
- SMLD working with the DPW to clean up Brush Dump

### Casella Waste Discussion

Gerry Galena and Erin Banfield were present to discuss a transition for the Town of Sterling to start using a Single Stream Recycling Collection System. The equipment needed for the Single Stream Collection is a new 2021 Automated Side Load Mack Chassis truck and containers. Casella will provide 64 gallon carts for both MSW and Single Stream Recycling. Casella will provide placement instructions during outreach, education and cart distribution.

Next posted meeting date TBD  
Motion to adjourn at 8:07 pm

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Deane Day, Chairman  
Department of Public Works Board