

DEPARTMENT OF PUBLIC WORKS
171 Worcester Rd
Sterling, MA

December 12, 2023

Present: Andrew Parker, Blaine Bershad, Deane Day, Ryan Mouradian, Paul Gerardi, Michael Tomaiolo,
David Rembetsy and Joseph King

Zoom: No One

Meeting called to order at 7:05 PM


Andrew Parker, Blaine Bershad, and Deane Day present

Mr. Day made a motion to approve the Minutes of November 14th
Mr. Bershad seconded
Motion passed 3-0

Public Session: No one spoke.

Proposed auction items

- There were 2 items up for auction- a John Deere mower and a walk behind leaf blower. Both items require repairs and have been replaced by newer equipment.
- Mr. Day made a motion to auction off equipment.
Mr. Bershad seconded
Motion passed 3-0



DPW Overtime Policy

- There was a discussion to create a policy to increase the minimum call back time from 2 hours to 3 hours. Mr. Mouradian polled 5 surrounding towns – three towns were at 4 hours and one at 3 hours and Sterling was at 2 hours. Mr. Bershad suggested a 4 hour call back time.
- Mr. Bershad made a motion to accept the policy as written with the intention of revisiting it within a year's time.
Mr. Parker seconded the motion
Motion passed 3-0

FY'25 Budget Discussion

- A few updates were presented to the Board for the FY'25 Capital budget for their consideration.
- A preliminary detailed operating budget for the DPW and Water Department was handed out to open discussions. The Town of Sterling is operating on a tight budget which reflects the budget that was presented to the Board by Mr. Mouradian. The discussion of the FY'25 Operating Budget will continue at the January DPW Board Meeting.

Project Updates:

- Road paving completed for 2023.
- Justice Hill Cut Off – cleaning up edges of road. Island and turn around completed. Working on culverts, inlets and outlets.
- Lazaro Paving is helping to finish swales
- Crowley Road well testing is complete, waiting for analytical reports
- Lazaro Paving was the low bidder for the Complete Streets Grant- Maple Street Sidewalks- construction to begin in the spring.
- Engineer to work on new design to accommodate higher outfall water conditions for the Main Street Revitalization.

- Corrosion control water permitting approved by State –hopefully to be completed by next fall.
- Redstone Hill Water Main – Phase II to be put out to bid in February and work will begin July 1st
- West Sterling Generator and Electrical Upgrades – Meeting with T&B and SMLD this week

Superintendent's Update:

- Two Snow & Ice Events so far this season went quite well.
- Congratulations to Mr. Harvey, Mr. Hagberg and Mr. Chiaravalloti for obtaining their CDL-A license.
- Christmas overflow trash program- A dumpster will be provided Wednesday, Dec. 27th and Thursday, Dec. 28th. Details can be found on the DPW Website
- Water Storage Tanks Inspections completed.
- Working with DCR and BOH trapping beavers at Campground Road culvert
- Board Members contribute overall improvement to the DPW over the past few years to open communication and leadership. The Board added that this past year was very productive due to the hard work and dedication of the crew.
- Happy Holidays from the DPW Board and Superintendent.

Future Agenda items:

- none

Motion to adjourn at 8:27 PM

Next posted meeting TBD

A handwritten signature in black ink, appearing to read 'Andrew Parker', is written over a horizontal line.

Andrew Parker, Chairman
Department of Public Works Board