

DEPARTMENT OF PUBLIC WORKS

Minutes of September 10, 2019

Present: L.R. Favreau, Deane Day, Gregg Aubin, Beverly Temple, Lynda Kelly, Gary DeCiero, Arden Sonnenberg, Paul Lyons, David Lyons, Ross Perry, Geoff Donohue, Lindsay Lucarelli, Rosanne Mapp, Brian DiPietro, David Hurlbut, Everett Heller, Cathie Ryan, Blaine Bershad, Pat Paganella, Nick Paganella.

Meeting called to order at 7:00 pm

Minutes of 8/20/19 meeting were read. Ross Perry indicated his title was incorrect in the minutes, should be Town Administrator. Motion made by Larry Favreau to accept the minutes as read with correction, Gregg Aubin seconded, all in favor, the minutes were accepted as corrected.

Superintendent Search Update - Town Administrator Ross Perry presented an updated job description for the Superintendent position. Mr. Perry emphasized the Supt. would be responsible for all areas, not expected to perform all the duties listed. Motion was made by Gregg to accept the updated job description, Deane seconded the motion, All voted in favor. Mr. Perry stated he would get the job posted.

Mr. Perry stated the Search Committee is nearly complete. Current members are John Kilcoyne Board of Selectmen, Joe Sova, Finance Committee, Ross Perry, Town Administrator, John Woodsmall, Holden DPW. Committee will be completed with one DPW Board Member to be named and a town resident at large. A resident present at the meeting suggested a woman should be a member of the search committee. Ross stated he would post a notice requesting volunteers and choose the member from the list.

Public Session

Blaine Bershad of the Vegetation Management Board stated they presented the Vegetation Management Plan to various Boards and stated public input would be accepted through September 20th. Blaine also thanked the DPW for removing the brush and overgrowth at the end of his driveway.

Rosanne Mapp suggested a street paving plan be created for the future to alert effected residents of upcoming roadwork to be done on their road.

Everett Heller of Princeton Rd presented several concerns about the road and inquired about the completion of the project. He stated the sidewalks were paved over, driveways are collecting water, and there are deep gulleys where cars could drive into and become stuck. Paul Lyons stated he was aware of the situation and the Princeton Rd issues will be addressed upon completion of the Justice Hill Project.

Lynda Kelly inquired about the Justice Hill completion date; Paul Lyons estimated 3 to 4 weeks.

Lindsay Lucarelli stated the DPW seems reactive to many situations and would benefit from improved planning. She stated she would like to see project management experience as a requirement on the Superintendent Job description.

Brian DiPietro presented plans of his property detailing his project to construct a helipad on the property. The Fire Dept would have access to the helipad. He is requesting any unused and unwanted material the DPW may have that he could use to repair the access road. Larry Favreau asked for an estimate of how much material he would need. A rough estimate of 65 yards seemed reasonable, and the Board agreed they could provide the material needed.

Superintendent Report DPW:

- Paul Lyons met with representatives of Stantec today (9/10/19) regarding the MS-4 permit and a hydraulic study for the water system.
- Tree work continues, including Route 140 tree removal. Live trees will be tagged for future removal, one on Albright Rd and one on Justice Hill in front of Kelly's house. Lynda Kelly granted permission to remove the tree.
- Roadside mowing continues, Light Dept stated they would be willing to pay half the cost of a new roadside mower.
- DCR letter sent out updating the information on the culvert replacement on Twine Rd and Gates Rd. An updated report was never sent to the DCR prior to this.
- DEP reporting is 2 years behind, Paul Lyons is waiting for signatory rights, will get reporting up to date as soon as possible.
- Lift inspections are out of date, inspection check off sheets will be provided and daily inspections to commence immediately
- New truck driver/laborer was hired, Jeffrey Weinheimer.
- New contractor hired for winter sand supply, will cost an additional \$.25 per yard.
- Paul Lyons stated he knows we have a morale problem in the Department, is looking for cooperation and is encouraging everyone to work together as a team to succeed. Some comments that have been made indicate a resistance to change.

Superintendent Report Water:

- Kendall Hill water project hit ledge, extending the completion date. A faulty valve was also replaced.
- Test wells on Riverview Rd were determined NOT to be DCR land, will need permission from the Condominium Association to gain access to the property after the abutting property owner granted and rescinded access to the property.
- A water meter will be re-installed on the hydrant in the DPW yard.
- Paul Lyons proposed changing condominium complexes from multi-family to the guidelines of completion of subdivision.
- Gregg Aubin inquired about Onyx on Chocksett Rd having town water. He stated the Board voted a year ago not to provide water to them. Paul Lyons stated he was unaware of that and a meter was installed. Paul Lyons stated he would review their usage, but does not believe it to be excessive.

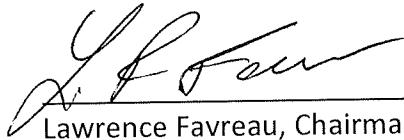
Deane Day presented several issues that were brought to his attention:

- Stop sign at Swett Hill and Squareshire Rd is missing.
- Over grown brush at Laurelwood Rd is making it difficult to see left or right before pulling out.
- Corner of Ashton Lane and Maple St has a large depression allowing water to collect and freezes in the winter.
- Chace Hill brush growth is covering the sidewalk at the bridge and making the road narrow.

Everett Heller, Chair of the Capital Budget Committee requested the Board start thinking about equipment expenditures needed in the next 5 years. The Capital Budget Committee will start meeting in December.

Next posted meeting date TBD

Motion to adjourn at 8:24pm

A handwritten signature in black ink, appearing to read 'L. Favreau', is written over a horizontal line.

Lawrence Favreau, Chairman
Department of Public Works Board