

The Council on Aging Board meeting was called to order at 4:33 PM on Thursday, January 3, 2013 in the Senior Center.

Present:

Anita Benware

Sharon Bloom, Vice Chair

Irene Camerano

Constance Cleary, Treasurer

Barbara Foster, Chair

Mary Higgins, Secretary

Debra MacLennan

Peter Watson

Ellen Sesia was also in attendance.

Associate members present: Ken Day, Sue Doucette

Karen Phillips, Director, was also in attendance.

Approve minutes – Sharon made a motion to accept the minutes from Dec 6, 2012 and Dec 20, 2012. Peter seconded the motion. All were in favor.

Feedback from BOS meeting – The Building Committee gave a brief discussion about the size of the proposed building. The size seems to be the only issue with moving the center forward.

Update from Building Committee – The Committee is working towards hiring an OPM. They had 7 applicants. It has been narrowed down to 3 possible candidates. There will be second interviews.

Budget – Karen presented the budget to the board. The Personnel Board has recommended a 2.2% cost of living raise. We are also asking for a 3% increase in our expenses. Peter made a motion to accept the budget. Mary seconded it. All were in favor.

Associate member – Ellen Sesia has stepped down as a member of the COA board but has asked to stay on as an associate member. Sharon made a motion to accept Ellen as an associate member. Irene seconded the motion. All were in favor.

Conflict of interest training – The state has revamped the conflict of interest training. Any member who did not take the online training in 2012 has to take the new test asap. If there are any questions, please see Karen.

MySeniorCenter update – As of December 31st, 357 different people have come through the Senior Center's doors.

Topics for future meetings – 2nd van, Outreach, town meeting votes, Building Committee, BOS meetings, thanks you letters, Friday driver

Director's report – The van brought 25 different seniors on 532 trips. The van went 995 miles in December. Brian P., Selectman, is working to get us a second van. Upcoming events: January is a quiet month, due to the weather. No special events for the month. No updates from trainings/conferences. Issues – MOC is not going to replace the Meal Site Manager. The board gave Barbara permission to write a letter to MOC and try to fix the situation. Mary made the motion. Peter seconded it. All were in favor. The board instructed Karen to make a job description and start the process to add the position at town meeting.

The warrant was passed for consideration and signatures.

The next meeting will be Thursday, February 7, 2013 at 4:30 PM.

Connie made a motion to adjourn the meeting. Sharon seconded it. All were in favor. The meeting was adjourned at 5:45 PM.

Respectfully submitted,

Mary Higgins
COA Secretary