

**MEETING DATE:** November 14, 2019

**TIME:** 5:30 pm

*If applicable, please fill in Executive Session START TIME:\_\_\_\_\_ END TIME:\_\_\_\_\_ Re-open to Public? If yes ☐ state approximate time:\_\_\_\_\_*

*Subject of Executive Session:\_\_\_\_\_*

Sterling Council on Aging

**NAME of BOARD/COMMITTEE**

Sterling Senior Center Meeting Rm. 36 Muddy Pond Rd, Sterling, MA

**LOCATION**

**ROOM**

TOWN CLERK OFFICE USE  
ONLY

**Name:** Kevin Beaupre, Chair, Council on Aging

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

**AGENDA**

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of October 10,2019; Treasurer's Report
4. Building Committee Update
5. Public Session
6. Review/Approve Director's Report which includes outreach and volunteer report
7. New Business
  - a. Holiday party committee
  - b. Strategic Plan Update
8. Future Topics
9. Next Meeting: Thursday **December 12, 2019**, 5:30 pm
10. Adjournment

All meetings are open to the public