

**MEETING DATE:** Sept 12, 2019

**TIME:** 5:30 pm

*If applicable, please fill in Executive Session START TIME:\_\_\_\_\_ END TIME:\_\_\_\_\_ Re-open to Public? If  
yes ☐ state approximate time:\_\_\_\_\_*

*Subject of Executive Session:\_\_\_\_\_*

Sterling Council on Aging

**NAME of BOARD/COMMITTEE**

Sterling Senior Center Meeting Rm. 36 Muddy Pond Rd, Sterling, MA

**LOCATION**

**ROOM**

TOWN CLERK OFFICE USE  
ONLY

**Name:** Kevin Beaupre, Chair, Council on Aging

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

### **AGENDA**

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of August 8, 2019; Treasurer's Report
4. Building Committee Update
5. Public Session
6. Committee Updates
  - a. Art Selection Committee
  - b. Evening Dinner Committee
  - c. Marketing/Communications Committee
  - d. Program Committee
7. Director's Update
  - a. Gift account expenditure request and vote
  - b. Review and approve Director's report which includes outreach and volunteer reports
8. Unfinished Business
  - a. Strategic plan discussion: Objectives and SMART Goals
9. New Business
  - a. Vote to change charters for evening dinner, art selection, program, and marketing & communication committees.
  - b. Vote to change October meeting date
10. Future Topics
11. Next Meeting: date TBD
12. Adjournment

Public is always welcome.