

MEETING DATE: November 9, 2017

TIME: 5:30 pm

*If applicable, please fill in Executive Session START TIME:_____ END TIME:_____ Re-open to Public? If
yes ☐ state approximate time:_____*

Subject of Executive Session:_____

Sterling Council on Aging

NAME of BOARD/COMMITTEE

Sterling Senior Center Meeting Rm. 36 Muddy Pond Rd, Sterling, MA

LOCATION

ROOM

**TOWN CLERK OFFICE USE
ONLY**

Name: Liz Pape

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of October 12, 2017; Treasurer's, Volunteer Coordinator's and Director's reports
4. Building Committee Update
5. Public Session
6. Committee Reports
 - a. Arts Committee
 - b. Evening Dinner Committee
 - c. Marketing/Communications Committee
 - d. Program Committee
7. Director's Update
 - a. Upcoming events
 - b. Discussion of focus for CY2018 goals
8. Unfinished Business:
 - a. Discussion of Meeting and Event Usage contracts – vote
 - b. Holiday Party committee
9. New Business
 - a. Senior Center Decorations for Christmas
 - b. Holiday Craft Fair Dec 9 and Sr Center table
10. Future Topics
 - a. Report on accomplishments to CY17 Goals
 - b. CY18 Goals
11. Next Meeting: December 14, 2017
12. Adjournment:

All meetings are open to the public