**MEETING DATE:** Thursday, September 1, 2016    **TIME:** 430 P.M.

*If Applicable please fill in Executive Session  START TIME:*          *END TIME:*          *Re-open to Public?  If yes* ☐
*state approx time:*
*SUBJECT of Executive Session:* _____

Sterling Council on Aging
_____
**NAME of BOARD/COMMITTEE**

Sterling Senior Center  36 Muddy Pond Road, Sterling MA  Meeting Rm.
_____
**LOCATION**                                    **ROOM**

**Name:** Sharon Bloom
_____
**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

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## AGENDA

1. Open Meeting
2. Roll Call
3. Review/Approve past meeting minutes
4. Building Committee Update
    a. open house
    b. list of invitees
5. Newsletter update
6. Volunteer coordinator report
7. Treasurer's report
8. Director's report
    a. Outreach coordinator info
    b.  Flu clinic
9. Resignation (Irene, Aug. 31,2016)
10. Topics for October's meeting
11. Chair's Report
    a. early voting
    b. revised page for handbook...final draft!
12. Next posted meeting
13. adjournment

AUG26 16  8:18AM

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