

MEETING DATE: Thursday August 11, 2016

TIME: 4:30 P.M.

If Applicable please fill in Executive Session START TIME:

END TIME:

Re-open to Public? If yes ☐

state approx time:

SUBJECT of Executive Session: \_\_\_\_\_

Sterling Council On Aging

NAME of BOARD/COMMITTEE

Sterling Senior Center 36 Muddy Pond Road, Sterling MA Meeting Room

LOCATION

ROOM

Name: Sharon Bloom

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

TOWN CLERK OFFICE USE  
ONLY

**RECEIVED**  
**AUG - 5 2016**

TOWN OF STERLING  
TOWN CLERK

### AGENDA

1. Open Meeting
2. Roll Call
3. Review/Approve past meeting minutes
4. Presentation by Donna Clark regarding "Homecomig Dance"
5. Review and vote on application for associate membership
6. Building committee update
7. Presentation by Dawn Michanowicz regarding new voting regulations.  
Discussion and vote
8. Board member volunteer needed to take charge of signing up Board Members and  
and other volunteers to host upcoming events. Duties include setup, cleanup,  
greeting guests and introducing speakers or groups.
9. Newsletter update
10. Volunteer Coordinator Report
11. Treasurer's Report
12. Director's Report
  - a. upcoming events
  - b. issues
13. Chair's Report
  - a. policies and procedures- revised
  - b. new form for board applications (vote)
14. Next posted meeting September 1, 2016
15. Adjournment

AUG 5 16 8:31AM