

**Town of Sterling  
Capital Budget Committee Meeting Minutes  
February 10, 2020  
Butterick Building, Room 201**

Committee Chairman Everett Heller called the meeting to order at 6:00 PM.

**In Attendance:**

Mary Cliett, Everett Heller, Todd Chapman, Bob Brown, Joe Sova, and Elaine Heller  
Also in attendance, Town Administrator Ross Perry and Selectman Maureen Cranson

**Approve Prior Meeting Minutes:**

Todd Chapman made a motion to approve minutes of the December 9, 2019 meeting and the motion was seconded by Elaine Heller. All were in favor and the motion carried.

**Review and Evaluate FY21 Capital Requests:**

Chairman Heller advised members of monies approved in prior years for roof repairs at the Sterling Fire Department - \$91,900 in FY17 and \$5,495 in FY15, which are still unspent. Three proposals had been put forward for repairs to the roof, but the Board of Selectmen could not agree on the proposals, so nothing has been done. Heller has proposed this topic be on the Board of Selectmen agenda for their next meeting in order to move forward with repairs.

Town Administrator Perry presented a 5-year Capital Plan spreadsheet, Omnibus Budget, and Department Budget Worksheets and provided explanations on the monies being requested. The main priorities are fire, safety, and department of public works.

According to Selectman Cranson, there is a draft citizens petition for new playground equipment at the Houghton School for approximately \$130,000. The current equipment is old and does not meet ADA/State requirements.

Members questioned monies being requested by the 1835 Town Hall Committee, as no information has been provided to explain the request. Everett Heller is the Liaison to the Committee and will contact the Chairman.

**Other Committee Business:**

None

**Set Next Meeting Date:**

A joint meeting with the Finance Committee is scheduled for March 9, 2020.

**Adjourn:**

A motion to adjourn the meeting was made by Joe Sova and seconded by Todd Chapman. Unanimous vote and the meeting adjourned at 7:13 PM.