

**Town of Sterling
Capital Budget Committee Meeting Minutes
December 9, 2019
Butterick Building, Room 201**

Committee Chairman Everett Heller called the meeting to order at 6:08 PM.

In Attendance:

Everett Heller, Todd Chapman, Bob Brown and Elaine Heller

Absent: Joe Sova and Mary Cliett

Approve Prior Meeting Minutes:

A motion to approve minutes of the February 5, 2019 meeting was made by Todd Chapman and seconded by Bob Brown. With all members in favor, the motion carried.

Elect New Committee Positions:

Bob Brown made a motion to keep the same Board member positions and Todd Chapman seconded the motion. Positions are: Everett Heller - Chairman; Mary Cliett - Vice-Chair; and Todd Chapman - Clerk. Unanimous vote.

Review/Interview Applicants:

None

Review Latest Capital 5-Year Plan:

Members reviewed and discussed the latest Capital Plan for FY20, which had been provided by Town Administrator Perry, noting what has been accomplished to date.

Other Committee Business:

None

Set Next Meeting Date:

A meeting date was not set, will advise.

Adjourn:

A motion to adjourn the meeting was made by Elaine Heller and seconded by Todd Chapman. All in favor; motion carried. The meeting adjourned at 6:49 PM.

Materials: minutes, 5-year capital plan