

**Town of Sterling
Capital Budget Committee Meeting Minutes
February 5, 2019
Butterick Building, Room 205**

Committee Chairman Everett Heller called the meeting to order at 6:30 PM.

In Attendance:

Mary Cliett, Everett Heller, Arden Sonnenberg, Todd Chapman, Bob Brown and Elaine Heller

Absent: Joe Sova

Also in Attendance: Town Administrator Ross Perry; Chuck Plaisted and Tim Regan - representing a subcommittee of the Rec. Department

Approve Prior Meeting Minutes:

A motion was made by Arden Sonnenberg to approve minutes of the January 22, 2019 meeting. All were in favor, with the exception of Bob Brown who was not present at that meeting and abstained from voting. The motion carried.

Pickleball Presentation:

Chuck Plaisted and Tim Regan presented before the Committee regarding replacement of the surface at the West Sterling tennis court, which they stated is in dangerous condition. At this time, the subcommittee is planning on requesting \$157,000.00 to resurface the tennis court, which they are currently using for pickleball. An RFP has been done and the bids are due on February 6, 2019.

The Conservation Commission manages and controls this property. The subcommittee members are planning on attending a Conservation Commission meeting on February 19, 2019, to request their support.

The members are also checking for outside funding, specifically a State grant with a maximum amount of \$100,000.00. The State is accepting applications until mid-July.

Mary Cliett questioned usage of the court. Sixty-one people have played pickleball over 400 times in the past year.

Vote on Capital Requests:

Committee members discussed and voted their recommendations as follows:

Facilities:

- Butterick Building:

- Windows - first half - \$35,000 - Unanimous vote
- Replace rubber roof - \$90,000 - Unanimous vote
- Electronic doors and other security measures. - \$11,500 - Unanimous vote

-Library:

- Carpeting. - \$30,000 - Unanimous vote

-Miscellaneous:

- New Gazebo Roof — \$3900
- New Gazebo Floor - \$9,156
- New Gazebo Under-Floor Ventilation - \$1,605

Arden Sonnenberg voted to not recommend support of this expenditure. All other members voted in favor.

Fire Department:

- Replace radio (5% grant match). - \$659.00 - Unanimous vote
- Ambulance 2 replacement - \$284,000 - Unanimous vote
- LDH Appliances - \$23,000 - Unanimous vote

Police Department

- Dispatch Console - \$183,000 - Unanimous vote

DPW:

- 1-ton Dump Truck - \$51,600 - Unanimous vote

Historical Commission:

- Continued Repairs - Chocksett Cemetery - \$8,000
- Updates on West Sterling Schoolhouse - \$20,000

Arden Sonnenberg made a motion to defer to the Finance Committee on these items. Mary Cliett seconded the motion. Unanimous vote.

IT:

- Computer Replacement - 16 PC's - \$25,600
- Replace Servers - \$18,000
- Network Electronics (2 switches) - \$6,000
- Firewall - \$2,500
- Fiber Termination - \$75,000

Mary Cliett made a motion that the Committee recommend support of the total amount (\$127,100) rather than individual items. Todd Chapman seconded the motion. Unanimous vote.

Administration:

- Town Center Improvement Project - \$20,000

Mary Cliett made a motion that the Committee defer a recommendation at this time, needing more information. Arden Sonnenberg seconded the motion. Unanimous vote.

Planner

- Printer/Scanner, shared with Planning Board - \$6,565 - Unanimous vote

Tennis Court:

- Repair Tennis/Pickleball Court - \$156,700

Mary Cliett made a motion that the Committee defer making a recommendation, needing more information. Elaine Heller seconded the motion. Unanimous vote.

Other Committee Business:

Chairman Heller advised members there is a joint meeting with the Finance Committee on February 11, 2019, at 6:00 PM.

Adjourn:

A motion to adjourn the meeting was made by Mary Cliett and seconded by Bob Brown. All were in favor and the meeting adjourned at 8:03 PM.