



**COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF STERLING**  
**APPLICATION FOR CERTIFICATE OF INSPECTION**

Date: \_\_\_\_\_

☐ Fee Required (\$75)  
☐ No Fee Required

In accordance with the provision of the Massachusetts State Building Code, Section 110.7, I hereby apply for a Certificate of Inspection for the below named premises located at the following address:

Street and Number: \_\_\_\_\_

Name of Premises: \_\_\_\_\_

Purposes for which Premises is used: \_\_\_\_\_

License(s) or Permit(s) required for the Premises by other Governmental Agencies, if any:

Licenses or Permits: \_\_\_\_\_

Agency: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Certificate to be issued to: \_\_\_\_\_

Address: \_\_\_\_\_

Owner of Record of Building: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Names of Present Holder of Certificate: \_\_\_\_\_

Name of Agent, if any: \_\_\_\_\_

\_\_\_\_\_  
Signature and Title of Person to whom Certificate is issued or the authorized agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number of contact person

\_\_\_\_\_  
Email

**INSTRUCTIONS:**

1. Make check payable to: **Town of Sterling**
2. Return this application with your check to:

**Building Department**  
**1 Park Street**  
**Sterling, MA 01564**

**PLEASE NOTE:**

1. Application form with fee must be submitted for each building/structure or part thereof to be certified.
2. Application and fee must be received before the certificate will be issued.
3. The Building Official shall be notified within ten (10) days of any change in the above information.

**For Office Use Only**

Certificate #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Paid Check #: \_\_\_\_\_

Amount: \$75.00

☐ Paid Cash