

TOWN OF STERLING  
BOARD OF SELECTMEN  
May 21, 2014

*MEETING*

Roll Call: Selectman Cutler - Present. Selectman Patacchiola – Present. Selectman Kilcoyne– Present. At 7:12 pm, Vice Chairman Patacchiola called the meeting to order.

Minutes

Since Selectman Patacchiola was the only current Selectman who was present for the previous meeting, Town Counsel suggested that he, alone, approve the minutes of May 7<sup>th</sup>, as a ministerial act. Therefore Selectman Patacchiola, having read and approved the contents of the minutes of May 7, 2014, approved the minutes for release to the public body.

REORGANIZATION:

**VOTE:** Selectman Cutler made a motion to appoint Selectman Patacchiola as Chairman, Selectman Kilcoyne as Vice-Chairman and for himself, Selectman Cutler, to retain his position as Clerk of the Board. Selectman Kilcoyne 2<sup>nd</sup>. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Selectman Patacchiola – Aye. Motion Carried.

Board welcomes  
John Kilcoyne

Chairman Patacchiola and Selectman Cutler formally and publicly welcomed John Kilcoyne to the Board. Selectman Kilcoyne formally and publicly thanked his family, friends, supporters, all voters, former Selectman Furmaniuk and all volunteers for the Town of Sterling.

Open Meeting Law  
Complaints

Regarding complaints: No complaints are to be discussed this evening. This agenda item will be removed from future agendas unless required.

Discharge of Lien for  
Title V System

At the request of the Treasurer, Ann Cervantes, Chairman Patacchiola signed the Discharge of Mortgage for property owned by Florence Nopenen/Coughlin and recorded with the Worcester Registry of Deeds in Book 19385, Page 314. The discharge was co-signed by the Treasurer and attested by Dawn Michanowicz, Town Clerk.

Approve 1 day  
Licenses for Eight  
Point Sportsmen's  
Club

After discussion, **VOTE:** Selectman Cutler moved a motion to approve the 1 day alcohol license for the Eight Point Sportsmen's Club, 147 Beaman Road, for Saturday August 23, 2014 from 1:00 pm – Midnight, for a Fundraiser. Chairman Patacchiola 2<sup>nd</sup> the motion. Chairman Patacchiola – Aye. Selectman Cutler – Aye. Selectman Kilcoyne – Abstained because he is a member of the Club. Motion Carried.

Bike Race/Event  
Application Approval

The board was presented with a new application form to be used for all future bicycle race/events. The board was advised that Chief Chamberland endorses this application form. After discussion the Board requested that the words "by the applicant" be added to #3 on the front page so that it will read " All signage and trash, created by the event, shall be removed prior to the end of the day of the event, by the applicant(s). **VOTE:** Chairman Patacchiola moved that the new Application Form for Bike Races/Events be approved as written, with the addition of the afore mentioned words. Selectman Cutler 2<sup>nd</sup>. Selectman Kilcoyne – Aye. Selectman Cutler – Aye. Chairman Patacchiola – Aye. Motion carried.

Year End Transfers

The Finance Committee had approved the Fire Department's request for an Alternative Year-end Appropriation Transfer of \$7,500.00 from Fire Wages to Fire Expenses, in order to pay vendor bills for oil and unanticipated equipment repair costs. After discussion: **VOTE:** Selectman Cutler moved a motion to approve the Alternative Year-end Appropriation Transfer of \$7,500.00 from Fire Wages to Fire Expenses, in order to pay vendor bills for oil and unanticipated equipment repair costs.

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|                                  | <p>Selectman Kilcoyne 2<sup>nd</sup>. Chairman Patacchiola – Aye. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Motion Carried.</p> <p>The Finance Committee had approved the Town Administrator's request for an Alternative Year-end Appropriation Transfer of \$4,000.00 from Town Administrator Salary to legal Services, in order to pay legal bills. After discussion: <b>VOTE:</b> Selectman Cutler moved a motion to approve the Alternative Year-end Appropriation Transfer of \$4,000.00 from Town Administrator Salary to legal Services, in order to pay legal bills. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Patacchiola – Aye. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Motion Carried.</p>  |
| Approval of Future Meeting Dates | <p>After discussion, the consensus of the board was that it was prudent to have Selectman meetings in conjunction with the Fiscal Payroll and Accounts Payable Warrant Dates. Therefore, the meetings will be scheduled for every other Wednesday, to include the following dates: July 30, August 13, August 27, September 10, September 24, October 8, October 22, November 5, November 19, December 3, and December 17.</p>  |
| Town Administrator Update        | <p><u>State Budget</u></p> <p>The Town Administrator reported that he has received the final State Budget for Municipalities in Fiscal year 2015. In short, State Aid, to the Town of Sterling, will increase slightly from previous estimates.</p> <p><u>Appreciation of Friends of the Senior Center and Scouts</u></p> <p>The Town Administrator publicly thanked the Friends of The Senior Center and the Scouts for providing food and refreshment to the people who attended the Annual Town Meeting.</p> <p><u>Injured on Duty Insurance Renewal</u></p> <p>The Town of Sterling has negotiated and will renew their Injured on Duty Coverage for the Police and Fire Departments through Cook and Company Insurance Services, Inc. The total cost will be \$25,339.00.</p> <p><u>Girl Scouts Silver Award Announcement</u></p> <p>Caitlin Sabourin and Sarah Basinger, of Sterling will receive the Silver Award at a ceremony at the College of the Holy Cross on Saturday, June 14, 2014. The Silver Award is the highest achievement that a girl in grades 6-8<sup>th</sup> can earn in Girl Scouting. The Board will send a congratulatory letter for their achievement.</p> <p><u>Memorial Day Parade</u></p> <p>The Memorial Day Parade will be held on May 26<sup>th</sup>. It will begin at Hillside Cemetery at 11:00 am. Jeff Ritter will march in the parade as he had received an invitation from the Sterling Legion.</p> <p><u>Asian Longhorned Beetle Survey</u></p> <p>The survey for Asian Long horned Beetle infestation, in South Sterling, continues. To date there have been no sightings of infestation within the boundaries of the Town of Sterling. The work is expected to be finished within the next few weeks.</p> |
| Adjourn                          | <p><b>VOTE:</b> At 7:45 pm, Chairman Patacchiola moved a motion to adjourn Public Session. Selectman Kilcoyne 2<sup>nd</sup>. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Chairman Patacchiola – Aye. Motion carried.</p>   |

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