

TOWN OF STERLING
BOARD OF SELECTMEN
August 28, 2013

MEETING

Chairman Furmaniuk called the meeting to order at 7:00 pm. Roll call established that Selectman Furmaniuk, Selectman Patacchiola and Selectman Cutler were all present.

Chairman Furmaniuk announced that, due the lack of a quorum of the Finance Committee, the joint appointments will be rescheduled to a later date. He also announced that the agenda item pertaining to a curb cut on Runaway Brook Road would be postponed, as well.

VOTE: Selectman Cutler made a motion to approve the meeting minutes from Aug 14, 2013. Selectman Patacchiola 2nd. All in favor.

Meet with
Economic
Development
Committee:

The Economic Development Committee was represented by Jeff Donaldson, Chair, James Patacchiola, Vice-Chair and Mike Pineo. They updated the Select Board on the:

- Ambassador Program.
By using a publicly available data base, the committee has been able to identify approximately 572 businesses in Sterling (70% of which employ 1 or 2 people). The committee will try to engage an intern to assist in contacting small business owners, while the members of the EDC initially focus on larger businesses.

Goal: Outreach to businesses in the community, in order to ascertain whether their needs are being met and to problem solve with these owners, in order to support current businesses and to encourage future business endeavors.

- Montachusett Regional Transit Authority:
The Committee will include the prospect of MART bus stops when engaging larger businesses. They will examine the prospect of bus stops, in Sterling, as a means of assisting those companies with staff transportation. The committee will follow up on possible bus stop locations and report back to the Board.
- Town Planner:
The Committee considered the job description that has been proposed for the Town Planner position. The consensus of the committee is that they are uncertain as to the proposed Town Planner's mission. The goals and charge of this position will be considered further.
- Infrastructure:
The consensus of the committee is to concentrate on bringing in industry which does not require large amounts of water or a public sewer system. The committee will also investigate options for sewer, such as on-site processing plants for large businesses which require large amounts of water/waste for processing.
The committee will meet with the Light Board to discuss the future availability of electricity.
Water availability is an ever present issue. The Board will be involved in the future discussions regarding water.
- Mixed Zones:

The Economic Development Committee agrees with the Industrial Development Committee that the current zoning is often inconsistent and scattered. The EDC

	<p>committee intends to coordinate its efforts with the industrial Development Committee to address this issue.</p>
Discussion of Public Safety Radio System	<p>Chief Chamberland reported that on August 13, 2013 the public safety radio communication system experienced a total crash that could not be restored. With the help of Officer Craig Pomeroy and the company that installed the system, the 10 year software system was repaired to the point that they are running. However, the operating system is obsolete and the tones to alert the Fire Department require a back-up and other safety aspects are currently inoperable.</p> <p>The possibility of refurbishing the system has been explored and determined to be the most cost effective. Both the Fire Department and the Police Department agreed upon this course of action. The \$21,000.00 in grant money from the State 911 Office can likely be used toward the refurbishment and therefore, the total cost to the town will be reduced to less than \$10,000.00, as opposed to \$150,000.00 for a new system. The refurbished system will give the town a 3 – 5 year window in which to make decisions regarding next steps. The Selectmen directed the Chiefs to move ahead with exploring regionalization.</p>
Fire Chief Quarterly Report	<p>Chief David Hurlbut presented his quarterly report for May – July</p> <p>The following are some brief highlights as to some of the activities of the fire department over the last four months of 2013.</p> <ul style="list-style-type: none">- Depart battled several brush fires throughout the town due to dry weather conditions- Met with Eric Smith of MRPC to review updated Hazard Mitigation Plan mapping- Department participated in annual Clinton Hospital Mass Casualty Drill. Engine 4 and Ambulance 1 participated at the drill located at the Clinton State Pool on Route 110- New Ambulance Committee completes initial specs and meets with ambulance vendors- Firefighter/EMT Jamieson Shea successfully completed his paramedic certification and is currently credentialing with the department <p>Major Fires for Period: The department responded to a house fire at 9 Waushacum Ave. on July 25th as well as to mutual aid house fires in Clinton (Ladder 1), Leominster (Engine 4 & Ladder 1) and Rutland (Engine 4).</p>
Emergency Management:	<p>Chief Hurlbut gave a report on the Massachusetts Emergency Management Association which is a regionalized group, dedicated to anticipating and mitigating hazardous situations. Sterling participates in the MEMA training to prepare for worst case scenarios. The MEMA group shares information and works together to be better prepared for emergencies. The Chief reported that the finalized, MEMA approved, evacuation plans/maps will be completed by the Spring of 2014. At that time the plans/maps will be presented to the Board of Selectmen for approval.</p>
1835 Town Hall Committee membership	<p>Vern Gaw, representing the 1835 Town Hall committee, requested that new appointments be made to the Committee, stating that there are currently 5 members instead of the original 9 members. He stated that the goal of the 1835 Town Hall Committee is to complete the tasks that were assigned to them. VOTE: After discussion, Selectman Cutler made a motion to reduce the membership of the 1835 Town Hall Committee from 9 to 5. Chairman Furmaniuk 2nd. Discussion ensued. Then the vote was taken. Selectman Cutler – Aye. Selectman Patacchiola – Opposed. Chairman Furmaniuk – Opposed. VOTE: Selectman Patacchiola moved to reduce the 1835 Town Hall Committee membership from 9 to 7. Chairman Furmaniuk 2nd. Selectman Cutler – Opposed. Selectman Patacchiola – Aye. Chairman Furmaniuk – Aye. The Board will</p>

Human
Resources:
Position
Classifications

consider 2 more candidates for the 1835 Town Hall Committee at a future meeting.

Don Jacobs, the Human Resource Director and Jed Lindholm, the Chairman for the Personnel Board, addressed the Board of Selectmen concerning the project to update the position classification system. The goal is to review all, Town held, positions and to evaluate the job requirements of each, in order to reclassify jobs into categories of similar independence and responsibility level. Once the levels have been established, the Human Resource Administrator will conduct a Salary Survey in order to ascertain fair and consistent compensation. The statement was made by the Chairman of the Personnel Board and the Human Resource Administrator concurred that no Union positions will be changed without discussions/input from the unions. The Human Resources expects to complete this project by the end of October.

Town
Administrator's
update:

The Town Administrator reported the following:

- The Sterling Fair will run Friday, September 6, 3:00-11:00, Saturday, September 7, 9:00 – 11:00 and Sunday, September 8, 9:00 – 5:00.
- Matt Marro, Conservation Agent, orchestrated a meeting between the Kyles of Legate Hill and William Clougherty of MassDot to address the beaver problem in the area which has apparently caused the severe water issues for Kyle Equipment. Mr. Clougherty will check into the drainage issue and make a determination on the different courses of action which will help to alleviate the immediate problem as well as provide a long term answer to this issue. Mr. Marro will update the Board as events continue to progress.
- The Town Administrator will contact the Town Administrator in Clinton and propose a meeting in regard to the Wekepeke water supply.

Business and
Correspondence:

After discussion:

- **VOTE:** Selectman Patacchiola made a motion to appoint Chairman Furmaniuk as the Sterling Select Board delegate to the 5 town Regional meeting, at which one selectman from the district will be appointed to serve on the Wachusett Regional School District Superintendent Search Committee. Selectman Cutler 2nd. All in favor.
- **VOTE:** Selectman Cutler made a motion to grant a 1-day liquor license for the 228 Car Cruise for August 31, 2013. Selectman Patacchiola 2nd. Selectman Cutler – Aye. Selectman Patacchiola – Aye. Chairman Furmaniuk – Opposed.
- **VOTE:** Selectman Cutler made a motion to grant a 1-day liquor license for the 228 Car Cruise for September 7, 2013. Selectman Patacchiola 2nd. Selectman Cutler – Aye. Chairman Furmaniuk – Opposed.
- Chairman Furmaniuk read the list of Common Victualler and Vendors who have requested licenses in order to participate in the Sterling Fair. (attached) **VOTE:** Selectman Cutler made a motion to approve all licenses, as read. Selectman Patacchiola 2nd. All in Favor.
- **VOTE:** Selectman Cutler made a motion to accept the resignation of Ken Stidsen from the 1835 Town Hall Committee, with regrets. Selectman Patacchiola 2nd. All in favor.

Public Session:

A citizen reminded the Board and the Town Administrator that the Term "Facilities Manager" is incorrect, as the position title was changed 2 years ago to "Facilities Maintenance Technician" and that said employee operates under the purview of the Board of Selectmen.

Adjourned:

Chairman Furmaniuk announced that the meeting was adjourned at 9:00pm.

Selectmen's Meeting Minutes

August 28, 2013

NAME OF BUSINESS	TYPE	PERSON RESPOND
Sterling Firefighters	comm vic	Richard Trainor
Kevin's French Fry	comm vic	Kevin Cleasby
Bongo Bar	comm vic	Mark Strait
Taco Wagon	comm vic	Mark Strait
A & B Concessions & Catering	comm vic	Robert Graf
Gillette Shows Inc	comm vic	Betty Gillette
AB Concessions	comm vic	Sandra Blanchette
Belgian Acres Farm	comm vic	Alan Amero
Top Concessions	comm vic	Richard Costa
Joane's Ice Cream	comm vic	Gino J. Orlandi
The Linguica Stand	comm vic	Richard Costa
Bruster's Ice Cream	comm vic	Bill Croteau
Mike's Vending LLC	comm vic	Michael Griffin
Simply Cannoli	comm vic	Debra Blain
Route 66	comm vic	Yaalam Jorge
Scooter's Pretzels	comm vic	Jim & Cathy Desmond
Riga-Bello's Fried Dough	comm vic	Janice Hughes
Sausage & More	comm vic	Ernest Eldridge
Severance's Maple	vendor	Milton Severance
Hubbard's Farm LLC	Vendor	Brad Hubbard
Warren Farm & Sugarhouse	Vendor	Janice and Dale Wentworth
Fudge "n" Stuff	Vendor	Gisele Albertelli
Gillette Shows Inc	Vendor	Betty Gillette
Whitetail Greenery	vendor	Anthony Duvarney
S & S Novelty	Vendor	Susana Arruda Fidalgo
Plainview Farm	Vendor	Keith Tetreault
Do You See What I See?	endor	Don Wight
Greyhound Friends Inc	vendor	Cyndy Curley
Yarina Creations	Vendor	Jose Cachimuel
Freedom Worship Center	Vendor	Rev. Wm McKinnor
Sharon Palinsky	Vendor	Sharon Palinsky
Wire Design Originals	Vendor	Carol Bejnerowicz
Creative Decoration	Vendor	Mary Linda Baker
Adelante Handcrafts	Vendor	Kathleen Glynn

Selectmen's Meeting Minutes
August 28, 2013

Hand Painted Crafts	Vendor	Nans Gordon
Tupperware	Vendor	Bonnie Courtemanche
Wachusett Greenways	Vendor	Colleen Abrams
Andean Dawn Alpacas	Vendor	Lisa Prozzo
Kaya's Crafts	Vender	Kaya & TupacCachimuel
Cynthia Patterson	Vendor	Cynthia Patterson
Pickford Sales	Vendor	Mark Pickford
Next Step Living	Vendor	Anna Fadden