

TOWN OF STERLING
BOARD OF SELECTMEN
April 3, 2019

MEETING:	Chairman Lane called the Board of Selectmen meeting to order at 6:33pm. Roll Call: Selectman Cranson – Present. Chairman Lane – Present. Selectman Kilcoyne – Present. Also present were Town Administrator, Ross Perry and Executive Assistant, Kama Jayne.
Minutes	Selectman Kilcoyne moved to approve the minutes of March 20, 2019, as written. Selectman Cranson 2 nd . Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Chairman Lane – Aye. Motion Carried.
Affordable Housing Committee	After discussion, Selectman Cranson moved to establish the Affordable Housing Committee and to appoint David Shapiro, Pat Fox, Diana Baldarelli and Robert Protano. Selectman Kilcoyne 2 nd . Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Chairman Lane – Aye. Motion Carried. The Town administrator, along with MRPC technical assistance, (Provided through a DLTA grant) will work toward formulating an affordable housing plan for the Town. This plan will then be used as part of the Master Plan. The term end for these volunteers is 6/30/2020. The Board thanked Pat Fox for his recommendations in establishing this committee.
COA Appointment	After discussion, Selectman Cranson moved to appoint David Cosgrove to the Council on Aging Board. Selectman Kilcoyne 2 nd . Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Chairman Lane – Aye. Motion Carried. His term will expire on 6/30/2022.
Extension Service	After discussion, Selectman Cranson moved to appoint Loret Schur as the Chairperson for the Extension Service. Selectman Kilcoyne 2 nd . Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Chairman Lane – Aye. Motion Carried. Her term will expire on 6/30/2020.
Town LOGO Selection	Lex Thomas has been actively assisting the Economic Development Committee in marketing Sterling. To that end, she was paid to create a LOGO that would serve as a Branding (Trademark) for the Town. The LOGO is an image of a lamb, with the name of Sterling serving as the lamb's legs. The LOGO was met with enthusiasm by the EDC and upon their recommendation, Lex brought her LOGO, to the Board of Selectmen. After discussion, the following was decided; <ul style="list-style-type: none">• Lex will file for a copyright of the Logo image, in the Town 's name• The Town may choose to allow other Sterling businesses to use the lamb Logo (The Town Administrator will check with Town Counsel on the specifics of this proposal)• A final decision on the Logo will be made on April 17th• The Logo will not take the place of the Town Seal on official documents but may be used by Boards and Committees, as appropriate.
Masterplan presentation	Arden Sonnenburg explained that the purpose of the presentation was to move forward a request by the Sterling Master Plan Citizen Team to formalize a Master Plan Committee. Officially appointed members will be responsible for updating/developing the Sterling Master Plan. This presentation was already delivered to the Planning Board, as the Master Plan is under their purview. The Town has been receiving guidance from Barrett Consulting and has held open meetings to address; <ul style="list-style-type: none">• Transportation• Housing and Residential Development• Facilities and Services• Cultural and Historic Resources• Land Use

- Open Space
- Natural Resources and Recreation
- Economic Development

The next steps are;

- Authorize the update/development of the Sterling Master Plan
- Formalize a Master Plan Committee (core team with voting authority)
- Create a Project Charter

The Master Plan Committee will pursue funding to help with writing the final document.

A Master Plan Open House will be held at the Senior Center on April 4th from 4:00 – 8:00.

High School Turf
Field funding

At the February 11th School Committee meeting, they voted to support the use of \$250,000.00 from Excess and Deficiency funds to partially fund the new turf field, contingent upon the certification of FY18 Excess and Deficiency funds being no less than \$600,000.00. If the Town supports this proposal, they need do nothing. If the Town does NOT support this proposal, a special Town Meeting must be held within 45 days. After discussion, the consensus of the Board was that they support this proposal.

Consider support
of remaining
Warrant articles

After discussion, the Board's support results for the remaining warrant articles follow;

Personal Bylaw Amendment - Unanimous

Earth Removal Bylaw – Will report at Town Meeting (Will be submitted by the BOS)

Amendment to Protective bylaw regarding Earth removal - Will report at Town Meeting (Will be submitted by the BOS)

Sign Warrants

After discussion, Selectman Kilcoyne moved to sign the Annual Town Meeting Warrant. Selectman Cranson 2nd. Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Chairman Lane – Aye. Motion Carried.

TA Report

Selectman Kilcoyne moved to sign the Election Warrant. Selectman Cranson 2nd. Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Chairman Lane – Aye. Motion Carried.

Town Meeting Warrant

- Removed the two articles for 40U and zoning violations. These would have taken a lot of research to insure they were consistent with the rest of the Town's bylaws. The plan is to work on these articles during the summer, in advance of the next Town Meeting.
- Deleted the article allowing the Treasurer Collector to increase the Demand and Municipal Lien Certificate fees. On the advice of Town Counsel, the T/C already has this authority.
- Pending no more ice or snow events, the Snow & Ice Deficit article may be moved no-action at town meeting, as there is currently enough money in other DPW accounts to cover the deficit.
- The wording for the Brave Act, i.e. tax exemptions for veterans is in the warrant. One change is that the State no longer reimburses Towns for exemptions to Gold Star families. If the Board feels this change is significant, they may re-vote their support for this article. (The consensus of the Board was that this information does not change their support of the article)

81 Chace Hill – Potential 40B project

We received a letter from Mass Housing stating "The Project appears generally eligible under the requirements of the Program." The following items must be addressed in their application to the ZBA:

- Compliance with all State and Federal environmental laws
- Provide a detailed traffic study
- Comply with Title V requirements

- Respond to Municipal concerns relative to safety

To date, a formal 40B application has not been received by the ZBA.

Town Center Renovation Project

- The group has met 5 times. Minutes from the meetings are posted on the Administration web page. The group is meeting again tomorrow at 10:00
- Several abutters have been contacted and invited to these meetings. A few attended and provided valuable input at the last meeting
- We anticipate inviting the engineer that developed the 2007 plans to a future meeting to obtain his input regarding the group's questions and tentative design plans.

Butterick Building Parking Lot:

Money was appropriated at the last Town Meeting and we propose to move ahead with this project, now that the asphalt plants have re-opened. We have a quote for this work that is within the budgeted amount. The project includes:

- Asphalt patching of several sections that have crumbled
- Paving the section between the main lot and back lots
- Crack repair
- Seal coating the whole parking lot
- Striping both the front, side, and back parking areas

Public Session

Curtis Plante spoke to the Board. He reported that he had filed a complaint with the Earth Removal Board, regarding storm water/silt run-off from the permitted gravel pit, which abuts his property. A very significant amount of silt has been repeatedly washed onto Mr. Plante's property and has caused damage to his engineered water filtration system.

He had contacted the ERB in hopes that they may give him direction. He stated that he simply wanted to know if the Town has the authority, through the gravel permit, to address the issue or if he will be required to retain his own lawyer. An ERB meeting was scheduled to address the issue but Mr. Plante had advised the ERB that he would be unable to attend, as he was out of the country.

The meeting was held in his absence. Since then, Mr. Plant has had no response to his inquiries, regarding the outcome of the meeting. He requested that the Select Board intervene, on his behalf, to get the information.

Mr. Plante would like the minutes and the tape recording of that meeting. Selectman Kilcoyne will bring the request to the Earth Removal Board.

The Town Administrator's office will see if they have a copy of the permit and conditions that were approved for the mining site.

Adjourn

At 8:40 pm, Selectman Cranson moved to adjourn. Selectman Kilcoyne 2nd. Selectman Cranson - Aye. Selectman Kilcoyne – Aye. Chairman Lane– Aye. Motion carried.

Materials: minutes, volunteer applications, LOGO proposal, Master Plan power point, School proposal for Turf field, warrant