

TOWN OF STERLING
BOARD OF SELECTMEN
August 7, 2019

MEETING:	Chairman Kilcoyne called the Select Board meeting to order at 6:31pm. Roll Call: Selectman Cranson – Present. Selectwoman Sonnenberg – Present. Chairman Kilcoyne – Present. Also present were Operations Manager, Fred Aponte and Executive Assistant, Kama Jayne.
Minutes	Selectman Cranson moved to approve the minutes of July 10, 2019, as written. Selectwoman Sonnenberg 2 nd . Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.
61A Releases Justice Hill Road and Maple Street	<p>The Public Hearing was delayed to see if the requesting parties would attend. Then at 6:48, Selectman Cranson moved to open the Public Hearing, regarding the release of Chapter 61A land on Justice Hill Road, Map 18, Lot 1 and the land owned by Anthony and Diane Melone on Maple Street, Lot 2. Selectwoman Sonnenberg 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.</p> <p>The Planning Board, Conservation Commission and the Assessors have all voted to approve the release of the land owned by Justice Hill, INC from Chapter 61A and not to pursue the purchase of this property. After discussion, the public was invited to speak. No one opposed the release. Selectman Cranson moved to approve the release of the 61A chapter land (Lot 1) on Justice Hill Road, owned by Justice hill, INC. Selectwoman Sonnenberg 2nd. Selectman Cranson – Aye. Chairman Kilcoyne – Aye. Selectwoman Sonnenberg – Aye. Motion carried.</p> <p>The Planning Board, Conservation Commission and the Assessors have all voted to approve the release the land (Lot 2), owned by the Melones on Maple Street from Chapter 61A and not to pursue the purchase of this property. After discussion, the public was invited to speak. No one opposed the release of this property. Selectman Cranson moved to approve the release of Lot 2 on Maple Street from 61A chapter land. Selectwoman Sonnenberg 2nd. Selectman Cranson – Aye. Chairman Kilcoyne – Aye. Selectwoman Sonnenberg – Aye. Motion carried.</p> <p>At 6:58 Selectman Cranson moved to close the Public hearing. Selectwoman Sonnenberg 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.</p>
Appoint election Officers	After discussion, Selectman Cranson moved to appoint the election officers per the recommendation of the Town Clerk. (see list below) Selectwoman Sonnenberg 2 nd . Selectman Cranson – Aye. Chairman Kilcoyne – Aye. Selectwoman Sonnenberg – Aye. Motion carried.
Discuss Annual Report cover options	After discussion, the consensus of the Board was that they have full confidence in the Town Clerk to decide upon the cover for the Annual Town Reports.
Entrance to Public Ways Meetinghouse Hill Road	<p>The Board considered the requested approval of a curb cut for driveway access to the proposed building on Heywood Road. No trees or stone walls will be removed. The application was approved by the DPW, Fire Department and Building Commissioner. After discussion, Selectman Cranson moved to approve the Entrance To Public Ways permit request for Heywood Road. Selectwoman Sonnenberg 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.</p> <p>The Board considered the requested approval of a curb cut for driveway access to the proposed building on 64 South Nelson Road. No trees or stone walls will be removed. The application was approved by the DPW, Fire Department and Building Commissioner. After discussion, Selectman Cranson moved to approve the Entrance To Public Ways permit request for 64 South Nelson Road.</p>

Selectwoman Sonnenberg 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.

The Board considered the requested approval of a curb cut for driveway access to the proposed building on **112 Pratts Junction Road**. No trees or stone walls will be removed. The application was approved by the DPW, Fire Department and Building Commissioner. After discussion, Selectman Cranson moved to approve the Entrance To Public Ways permit request for 112 Pratts Junction Road. Selectwoman Sonnenberg 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.

The Board considered the requested approval of a curb cut for driveway access to the proposed commercial buildings on **20 Pratts Junction**. No trees or stone walls will be removed. The application was approved by the DPW, Fire Department and Building Commissioner. After discussion, Selectwoman Sonnenberg moved to approve the Entrance To Public Ways permit request for 20 Pratts Junction Road. Selectman Cranson 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.

Wachusett Fund
expenditures

Chief David Hurlbut requested that the Board approve the expenditures from the Wachusett Fund Committee, as voted by that committee, on July 19th. After discussion Selectman Cranson moved that the Board approve the expenditure of \$3,606.00 from the Wachusett Fund Committee for two Wi-Fi capable iPad Pro tablets with keyboard case and two Titan 111 Wi-Fi Gateway Modems, per the recommendation of the Wachusett Fund Committee. Selectwoman Sonnenberg 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.

Antique Permit

After discussion, Selectman Cranson moved to approve an Antique and Second Hand Dealer Permit for Elaine Crane for Nouveaux Riches Antiques of Baldwinville, to be located at 217B Worcester Road. Selectwoman Sonnenberg 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.

Special Municipal
Employee Status

After discussion, Selectman Cranson moved to grant Special Municipal Employee status to the Earth Removal Bylaw Committee. Selectwoman Sonnenberg 2nd. Chairman Kilcoyne – Aye. Selectman Cranson – Aye. Selectwoman Sonnenberg – Aye. Motion Carried.

Earth Removal
Bylaw Committee
Appointment

After discussion, Selectwoman Sonnenberg moved to appoint Jeffrey Donaldson to the Earth Removal Bylaw Committee. Selectman Cranson 2nd. Chairman Kilcoyne – Aye. Selectwoman Sonnenberg – Aye. Motion Carried. The term will expire on June 30, 2020.

TA Report

Town Administrator Report 8/7/19 in my absence, by Fred Aponte Operations Manager

- Patrice Fullhart, the Town's new Facilities Technician has been here three weeks and is already working hard to make improvements in the Town's buildings.
- 1835 Building, RP is working with building committee with Patrice's help to finish the junk removal. Then we plan to review the details of the top to bottom clean up and decide when to have the building cleaned. The Rec Dept. is very interested in holding programs in the building starting as soon as the building is cleaned. What is the Boards preference?
- A couple companies that might be able to design the sprinkler system have been contacted. But the installation date is still TBD and at least multiple months away.
- The HVAC system the Police Station has failed due to a bad compressor leaving half the building without AC. We decided that investing \$4,000 to fix a failing system was not appropriate. Accordingly, a couple window and portable air conditioners were purchased. We will find someone to evaluate the overall system and provide plans for a fix or replacement. Most likely this will be an FY 21 capital project.

Selectmen's Meeting Minutes

August 7, 2019

- The Garden Club has planted flowers in the larger planters in front of the 1835 building as well on the Common and at Crazy Corners. Many thanks to them for their efforts.
- The Fair Committee is considering a traffic pattern change for this year. They are considering a one way designation for Greenland Road for the duration of the Fair, (Friday, September 6 - Sunday, September 8.) The Fair will finalize their proposal and bring it before the Board on August 21st for approval.

One Day Alcohol

Selectman Cranson moved to approve the one day alcohol license for Rose Fitzgerald through the 228 for alcohol at a shower on August 16 from 5:00pm – 11:00pm. Selectwoman Sonnenberg 2nd. Selectman Cranson - Aye. Chairman Kilcoyne – Aye. Selectwoman Sonnenberg – Aye. Motion carried.

Selectman Cranson moved to approve the one day alcohol license for Sterling Manufacturing through the 228 for alcohol at a picnic on August 23 from Noon - 5:00pm. Selectwoman Sonnenberg 2nd. Selectman Cranson - Aye. Chairman Kilcoyne – Aye. Selectwoman Sonnenberg – Aye. Motion carried.

Selectman Cranson moved to approve the one day alcohol license for Rose Fitzgerald through the 228 for alcohol at a bridal shower on August 25 from 11:00am – 5:00pm. Selectwoman Sonnenberg 2nd. Selectman Cranson - Aye. Chairman Kilcoyne – Aye. Selectwoman Sonnenberg – Aye. Motion carried.

Public Session

No one spoke at public session.

Liaison Reports

DPW

- Paving of Holden Road underway
- Justice Hill Road will be paved shortly
- Culverts are being assessed and repaired
- Vegetation management underway
- Kendal Hill water main will be started soon. Residents will be advised.

SMLD

- Fiber optic program moving forward and expected to be finished in the fall
- Participation in mini-split rebate program for residents
- Funding an electric car to be used by the Meals on Wheels program at the Senior center (Friends of the Sterling Seniors will pay for the charger)

Police

- Contract will go to mediation

1835 Town Hall

- Discussion continues on usage of the building
- Discussion regarding total expenditures also continues

Adjourn

At 8:00 pm, Selectwoman Sonnenberg moved to adjourn. Selectman Cranson 2nd. Selectman Cranson - Aye. Selectman Kilcoyne – Aye. Selectman Sonnenberg – Aye. Motion carried.

Materials: minutes, 61a releases and hearing notice, list of Election officers, Memo from Town Clerk, Public Ways Permits, Fire Chief memo, Antique License application, special employee status info, volunteer application, one-day license applications

Selectmen's Meeting Minutes
August 7, 2019

Baliunas	Michelle
Belmain	Lisa
Bershad	Blaine
Brunetta	Jane
Camerano	Irene
Chestnut-Maloney	Joyce
Clark	Linda
Cleary	Connie
Cliett	Mary
Courville	Lois
Doherty	Judy
Dupuis	Debbie
Farrell	John
Flannery	Kevin
Fuller	Steve
Gold	Philip
Hallet	Utahna
Heller	Elaine
Hill	Linda
Hudson	Sheila
Leclerc	Karen
Long	Marjorie

Martin	Heide
Massa	Emma
McGuirk	Arlene
McHugh	Alicia
McKenney	Anita
Muckenstrom	Judy
Nickerson, Jr.	Robert
Rainsford	Audra