

TOWN OF STERLING  
BOARD OF SELECTMEN  
January 23, 2019

**MEETING:**

Chairman Lane called the All Boards meeting to order at 6:30 pm. Roll Call: Selectman Kilcoyne – Present. Chairman Cranson - Present. Chairman Lane - Present. Town Administrator, Ross Perry and Executive Assistant, Kama Jayne were also Present.

The purpose of this meeting was to bring all Boards/Committees together to open up communication and to share with other boards their FY 19 goals for Sterling. The Board of Selectmen hopes to help all Boards and Committees to move forward collaboratively. Ultimately, these efforts should help Sterling to move forward through the attainment of these goals and to support the Town's Master Plan.

The Select Board posted an "Effective Attributes for Board and Commission Members" list;

- Ability to be fair, objective, and open-minded
- Strong call to civic-duty – Willingness to give back to the community
- Strong personal integrity – no personal agenda or prejudice
- Ability and time to attend meetings, visit sites, review meeting materials
- Ability to make difficult decisions with the parameters of the law
- Ability to treat all parties respectfully and with dignity at all times

Time was limited for each presentation. The following is a synopsis of each Board/Committees goals for the coming year.

**Board of Selectmen**

- Continue to Improve Communication between all Boards and Committees
- Continue to support Economic Development
- Implement Property Usage Policy
- Keep abreast of the long-range Financial Plan
- Pursue additional Funding Sources
- Support the new Town Planner

**Finance Committee**

- Appoint (2) members

**Capital Budget Committee**

- Take a more active role in the budget
- Coordinate with the Master Plan
- Encourage long range planning (5 year plan "place holders")

**School Committee**

No goals provided

**Assessors**

No goals provided

## **Department of Public Works & Water**

- No goals provided

## **Planning Board**

- Review site plan closings
- Consider bylaw updates
- Go paperless

## **Economic Development Committee**

- Improve the Business climate
- Correct Route 12 zoning
- Continue with Sterling Business forum/association
- Create permitting guide
- Improve Sterling's appearance
- Move forward on remedies for abandoned and nuisance properties
- Town center revitalization
- Beach improvement
- Sponsor another Clean Up day
- Support the Master Plan

## **Board of Health**

- Seek increased funding for staffing
- Improve record keeping practices
- Pursue adequate storage for equipment and materials
- Participate in directing fund usage of Sterling beach improvement grant
- Revitalize wet land

## **Conservation Commission**

- Environmental Protection and land management
- Seek grant opportunities
- Forest Management (cutting)
- Trails

## **Forest**

- Forest Management (cutting) including Tuttle Road, Holden Road and Behind the Butterick Building

## **Earth Removal**

- Assist in creating a new Earth Removal Bylaw to be presented to voters at Annual Town Meeting

## **Zoning Board of Appeals**

- No goals provided

## **Recreation Commission**

- No goals provided

## **Library**

- Participate in the 5 year plan
- Provide joint programming in concert with the Senior Center and the Recreation Department
- Support the Master Plan
- Update the library interior
- Support changing uses of the space
- Promote staff opportunities
- Enhance media and technology skills
- Increase awareness of services

Note: the sprinkler pipe burst in the library causing water damage. However, the insurance company is handling the situation expediently and the library plans to re-open on Monday, January 28<sup>th</sup>.

### **Council on Aging**

- Continue to increase programming
- Support Management
- Update the "on boarding" process
- Develop Education and training programs

### **Cultural Council**

No goals provided

### **Animal Control**

No goals provided

### **1835 Town Hall Committee**

No goals provided

### **Open Space Implementation Committee**

- Protect open space, wet lands and farm land
- Coordinate with Master Plan
- Establish, maintain trails and increase public awareness of trail availability
- Complete the Open Space Plan
- Pursue grants

### **Agricultural Commission**

- Promote and protect agriculture and farming
- Review the current bylaw
- Farmer's round table
- Farm tours

### **Historical Commission**

- Continue Cemetery restoration
- Restore West Sterling School House and find appropriate use of the building
- Replace historical signs
- Sponsor events (Revolutionary reenactment)

### **Energy Committee**

Adjourn

No goals provided

**Fair Committee**

- Find new "Home" location
- Seek volunteers to head sub-committees

**IT Committee**

- No goals provided

**Cable TV Advisory Board**

- No goals provided

At 8:38 pm, Selectman Cranson moved to adjourn. Selectman Kilcoyne 2<sup>nd</sup>. Motion carried.