

March 14, 2016  
Sterling Board of Health Meeting  
Butterick Municipal Building, Room 205  
1 Park Street, Sterling, MA. 01564

Meeting Minutes

6:32 PM Chairman Allen Hoffman called the meeting to order.

**Roll Call:** Allen Hoffman, Chair - present  
Donna Clark, Member - present  
Gary Menin, Member - absent  
David Favreau, Health Agent - present  
Elaine Heller, Admin. Asst. - present

**Attendees:** Paul Belair  
Christine Smith  
Richard Maki  
Diane Donovan  
David & Laura Proietti  
Dawn Hartnett  
Marianne Lapomardo

**Approval of Available Minutes:**

February 25, 2016. No action taken at this time.

February 27, 2016. Donna Clark made a motion to approve, second by Allen Hoffman. No discussion, all in favor.

**7 Crowley Road Complaint:**

Health Agent Favreau reported that DEP is handling the investigation to the complaint of improper sewage disposal and updates will be provided when obtained.

**Correspondence:**

Mr. Favreau noted an email was received from the Planning Board regarding Cider Hill Estates. The developer wants to amend the original site plan review proposal from 2014. Regarding the modification and additional land to this site plan modification, there is no septic design to date and soil test data associated to this additional parcel is old (2004). Donna Clark made a motion to request current soil evaluations and a design(s) prior to review of the proposal. The motion was seconded by Chairman Hoffman. With all in favor, the motion carried. Mr. Favreau will notify the planning Board.

**Health Agent Report:**

**Sewage odor complaint at 24-34 Clinton Road:**

A discussion of this complaint was held with BOH members, David Favreau and Paul Belair, who resides at 34 Clinton Road. David and Allen Hoffman have visited the properties and have seen surface water at both locations. Both property owners are willing to have dye testing done to determine the source of the surface water. David will contact the owners during the next week to schedule the dye testing.

**Update on Animal Inspector Activities:**

Animal Inspector Louis Massa came before the Board to present an update on animal control activities and responsibilities, which include inspecting 12 kennels in town, 2 rabies clinics per

year, yearly inspections of stables and farms. He also quarantines approximately 40-45 cats and/or dogs per year and rechecks after the quarantine is up.

Mr. Massa had requested a salary increase, from \$1,000 per year to \$1,500 per year. As he had not appeared before the Board to explain his justification for the increase, the BOH had requested an increase of \$250 per year in their meeting with the Finance Committee. Chairman Hoffman noted he does not think the BOH is in a position to change the request at this time. He suggested Mr. Massa generate a report for the next budget cycle and the Board will address his salary at that time. Mr. Massa agreed to this arrangement.

#### **Fay Spofford Change:**

Health Agent Favreau noted Fay Spofford has a change in ownership name to StanTec. This is a change in name with the same contract and same people, but does require a new contract be signed. Donna Clark make a motion to sign the document. Allen Hoffman second. No discussion, all in favor.

#### **Agenda Items:**

##### **Discuss Actions at 14 Quail Roost Drive:**

Chairman Hoffman read a letter, dated March 14, 2016, which had been received from the property owner Dawn Hartnett; it noted all manure removal has been performed as of this date. Both Chairman Hoffman and Health Agent Favreau visited the property on Saturday, March 12, and a stockpile of about 5-6 yards of manure was still present at that time. David took pictures of the property on Saturday, but had not been able to visit again on March 14 to verify removal of the manure.

Mr. Hoffman wrote a draft letter addressed to the property owners with notification to the owners that the BOH would begin pursuing further action in Housing Court if their property was not brought into compliance. The letter is on hold pending another site visit by Mr. Favreau, who will take additional photos on Tuesday March 15, 2016.

Neighbors and abutters still have concerns that odors will persist. Favreau noted he cannot speak on future odors and cannot say odors will disappear entirely, however the odor source has been remedied. Donna Clark suggested neighbors could take action with the court on their own behalf, indicating it's a nuisance issue.

Ms. Clark made a motion to hold the draft letter and do a site visit. If the property is still non-compliant, the Housing Court letter will be sent. Allen Hoffman seconded the motion. No further discussion, all in favor.

##### **Discussion of Zika Virus:**

Mr. Hoffman presented a newspaper article which noted Bolton was proposing to adopt a mosquito monitoring and surveillance program. This data could possibly shed light on mosquito control, forestalling Zika Virus problems. Favreau will follow up on this with the Bolton BOH and the vendor providing this service.

##### **Discussion of Soil Suitability Assessment Form:**

According to Mr. Favreau, this form has always been provided on every septic plan. No discussion ensued.

##### **Mike Cove request to discuss actions by the Board of Health:**

A notification was sent to Mr. Cove on March 9, 2016, with notification of providing him agenda time during the BOH meeting scheduled for March 14. He did not respond and did not attend the meeting.

A motion to adjourn the meeting was made by Donna Clark and seconded by Allen Hoffman. All were in favor and the meeting adjourned at 8:00 PM.