

December 8, 2022
Sterling Board of Health Meeting
Butterick Building, Lower Level Conference Room
1 Park Street, Sterling, MA 01564

Meeting Minutes

6:00 PM The meeting was called to order by Chairman Allen Hoffman.

Roll Call: Allen Hoffman, Chairman – present
Anne Marie Catalano, Member – absent
Cathie Martin, Member – present
David Favreau, Health Agent – present
Elaine Heller, Administrative Assistant – present

Attendees: None

General Business Updates:

Approve Any Available Minutes: November 10, 2022:

A motion to approve revised minutes of the November 10, 2022 meeting was made by Martin and seconded by Hoffman. Roll call vote: Martin - aye; Hoffman - aye. Motion carried.

Correspondence: None

Health Agent Report: 12 Main Street: Bedroom count deed restriction recorded in compliance to design data: This home is designed for 6 bedrooms.

Signatures Required: Annual Food Permits: Done

DPH - Interagency Updates: Ms. Martin advised the Board there is an uptick with triple viruses at this time: COVID, the seasonal flu, and RSV.

Other Items: None

Appointments and Agenda Items:

Discuss Revisions to Local Subsurface Disposal Regulations:

A notice of this public hearing on these regulations was published in the Landmark on November 24, 2022 and December 1, 2022. A notice was also posted in Sterling town offices. After review, a motion to accept the regulations, with one incorporation to add, under Permitting, “system re-inspection for all circumstances”, was made by Martin and seconded by Hoffman. Roll call vote: Martin - aye; Hoffman - aye. Unanimous vote. It is also noted that no members of the public have attended this or any previously posted public hearings. Mr. Favreau suggested that a package providing the dates of review

and public discussion that the Board previously held to the revisions for these regulations be made available.

Discuss Revisions to BOH Fee Schedule:

After review of the proposed changes to the fee schedule, Martin made a motion to approve revision to the schedule with updated fees, with an effective date of January 2, 2023. Hoffman seconded the motion. Roll call vote: Martin - aye; Hoffman - aye. Motion carried.

Discuss FY24 BOH and Animal Inspector Budget:

Health Agent Favreau reviewed the FY24 budget with Board members and explained any changes. After discussion, Martin made a motion to accept the budget as written and Hoffman seconded the motion. Roll call vote: Martin - aye; Hoffman - aye. Unanimous vote.

Review of Future Agenda Items and Meeting Date:

The next BOH meeting is scheduled for January 12, 2023, at 6:00 PM in the Lower Level Conference Room of the Butterick Building.

Adjourn:

A motion to adjourn was made by Hoffman and seconded by Martin. With both members in favor, the meeting adjourned at 6:46 PM.

Materials: Minutes