

MEETING DATE: January 7, 2020

TIME: 5:30pm

If Applicable please fill in Executive Session START TIME: state approx time:

END TIME:

Re-open to Public? If yes

SUBJECT of Executive Session: _____

BOARD OF HEALTH
NAME of BOARD/COMMITTEE

Town Clerk Office
Use Only

Butterick Municipal Building, One Park Street, Sterling, MA **Basement meeting Room**
LOCATION **ROOM**

Name: David Favreau
DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

5:30: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Approve any available minutes: December 12, 2019
2. Correspondence:
3. Health Agent Report:
 - o 3 Fox Run Road Notice of Violation letter sent Certified mail.
 - o December 16, 2019, Attorney General response to "Open Meeting Law Complaint" dated November 14, 2019
4. Signatures Required:
5. Other Items:

5:45: Public Session

6:00: Appointments and Agenda Items:

6. Continuation of Public Hearing: proposed Floor Drain Regulations.
7. Discussion of Approval of minutes of Oct 10th & November 8, 2019
8. Discuss FY21 BOH and Animal Inspector Budget
9. Variance Request: 133 Kendall Hill Road - Sterling Subsurface Sewage disposal Regulations Reg. IV. a., Leach beds to be 1000 square feet minimum, with 12" of stone beneath the pipes, or 750 square feet leach trenches with 12" of stone beneath the pipes.(429 sq. ft. sand bed using a Presby System meets Title 5)
10. Allen: Discuss Proposed Clothing Bin Regulations
11. Review of future agenda Items and meeting date.

Adjourned

Note: all times are approximate and subject to change.

Agenda Template

1. **Chairman** calls the meeting to order
2. **Roll Call** (record names of members in attendance or absent)
3. **Other Attendees** (Chairman should recognize other additional officials present & list names)
4. **Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
5. **Reports**
6. **Appointments**
7. **Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
8. **New Business** (newsletter, pamphlets, meeting forms & procedures)
9. **Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
10. **Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
11. **Next Posted Meeting Date** (unless otherwise notified)
12. **Adjournment** (Chairman must entertain a motion to close meeting)