

MEETING DATE: November 14, 2019

TIME: 5:30pm

If Applicable please fill in Executive Session START TIME: \_\_\_\_\_  
state approx time:

END TIME: \_\_\_\_\_

Re-open to Public? If yes

SUBJECT of Executive Session: \_\_\_\_\_

**BOARD OF HEALTH**  
**NAME of BOARD/COMMITTEE**

Town Clerk Office  
Use Only

**Butterick Municipal Building, One Park Street, Sterling, MA** **Basement meeting Room**  
**LOCATION** **ROOM**

Name: David Favreau

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

### **AGENDA**

5:30: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Approve any available minutes: October 10, 2019
2. Correspondence:
3. Health Agent Report:
  - o 209 Worcester Road Title 5 inspection update.
  - o All Boards meeting November 18<sup>th</sup> 6:30 PM
  - o Feb 29, 2020 Rabies Clinic at VCA
  - o Public hearing proposed floor drain regulations scheduled for December 12, 2019
  - o Fin Com meeting 11/25/19; Reserve Fund Transfer request.
  - o Signed vaping resolution sent to Representatives
4. Signatures Required:
5. Other Items:

5:45: Public Session

6:00: Appointments and Agenda Items:

6. Variance request: 108 Maple Street - Sterling Subsurface Sewage disposal Regulations Reg. IV. a., Leach beds to be 1000 square feet minimum, with 12" of stone beneath the pipes, or 750 square feet leach trenches with 12" of stone beneath the pipes.(420 sq. ft. sand bed using a Presby System meets Title 5)
7. Discuss Mosquito Control Program for FY 21
8. Discuss 15 Redstone Hill Road complaint.
9. Review of future agenda Items and meeting date.
10. **Board of Health v. Rivers, 3 Fox Run Road – discussion of septic plan and litigation strategy; open session discussion expected; executive session pursuant to G.L. c. 30A, §21(a)(3) expected if discussion of the matter in open session will have a detrimental effect on the Town's litigating position and the chair so declares.**

Adjourned

Note: all times are approximate and subject to change.

## **Agenda Template**

- 1. Chairman** calls the meeting to order
- 2. Roll Call** (record names of members in attendance or absent)
- 3. Other Attendees** (Chairman should recognize other additional officials present & list names)
- 4. Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
- 5. Reports**
- 6. Appointments**
- 7. Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
- 8. New Business** ( newsletter, pamphlets, meeting forms & procedures)
- 9. Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
- 10. Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
- 11. Next Posted Meeting Date** (unless otherwise notified)
- 12. Adjournment** (Chairman must entertain a motion to close meeting)