

**Sterling Board of Assessors
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564
Minutes of Meeting December 3, 2015**

Present: Donlin Murray (Don), Chairman
Michael Rivers (Mike), Vice Chairman
Robert Cutler (Bob), Clerk
Becky Boucher (Becky), Associate Regional Assessor
Debbie Dreyer (Debbie) Assistant to the Assessor

Meeting Opened at 7:37am

Roll Call & Approval of Agenda

Robert Cutler present, Donlin Murray present - along with Becky Boucher & Debbie Dreyer. Mike made a motion to accept the agenda, 2nd by Bob, all in favor, aye.

Payroll, Payables, Statutory Exemption list, any abatements, warrants were signed.

NEW BUSINESS

Review & approve previous minutes – Minutes of the 10/28/15 meeting

MOTION: Mike made a motion to approve the minutes, 2nd by Bob, all in favor aye.

Vote Executive Session

Chairman Don Murray made a motion that the Board convene into executive session under M.G.L. Chapter 39: Section 23B, Clause(7) To comply with, or act under the authority of, any general or special law: ~for the purpose of reviewing Chapter applications and their supporting documentation so that personally identifiable confidential information shall not be subject to disclosure as public records.

MOTION: Mike made a motion to enter into executive session for the reason stated

ROLL CALL VOTE: Rivers aye, Cutler aye, Murray aye – The Board is enacting the Rule of Necessity

The Board convened in Executive Session at 7:45am and reconvened in public session at 9:12am.

CONTRACT REGIONAL ASSESSOR (RRG) UPDATE

Cassification hearing / tax rate – will be coming up on the 16th. The Board needs to vote on a single or dual tax rate.

MOTION: Mike made a motion for the Board to approve a single tax rate, 2nd by Bob, all in favor aye – that will go forward to the Select Board.

OLD BUSINESS: Sign Chapter liens: Liens were signed

Future agenda items: Discuss Tax Classification, Tax Rate, review the budget, review any Chapter responses

Next meeting: Thursday 12/17/15 @3:00pm

Bob made a motion to adjourn the meeting @9:32am, 2nd by Mike, all in favor aye.

References: Draft Chapter letters

Attachments: Annual Town Report

Respectfully submitted by Debbie Dreyer / Assistant to the Assessor

