

Sterling Board of Assessors
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564
Minutes of Meeting January 12, 2018

Present: Donlin Murray (Don), Chairman
Richard Sheppard (Dick), Clerk
Harald Scheid (Harald) Regional Assessor
Debbie Dreyer (Debbie) Assistant to the Assessor
Not Present: Robert Cutler (Bob) Member

Meeting Opened at 8:00am

Roll Call- Sheppard present, Murray present - along with Debbie & Harald

Approval of Agenda - MOTION: Dick made a motion to accept the agenda, 2nd by Don, all in favor, aye.

No Payroll, Payables, abatements, warrants to be signed.

No Executive Session required this meeting

Contract Regional Assessor (RRG) Update

Harald wanted to discuss the interim & long-term plans for RRG and how it affects this office, figures for covering building inspections for the remainder of FY18 & possibly personal property inspections, any proposed contract adjustments for FY19. Harald presented RRG's new staffing plan - he noted the huge loss with Becky leaving, but pleased that Nate Cramer, who was a certification advisor with the DOR, is now joining RRG. Nate will be covering Lincoln, Sudbury & Marlboro. Harald is considering either having David Manzello come back here or Josh Gendron, former Vision employee who has been with RRG for about 2 years.

Harald spoke with the Board about pricing for doing the building permit inspections FY19 / \$8,300. Personal Property FY19 which involves sending out the Form of List, processing them when they come in, acquiring new businesses, etc./ \$6,300. Personal Property would be \$3,000 for this fiscal year, building inspections would be done by Dave Hurlbut. The Board needs to decide how much would need to be requested for a transfer of funds.

Harald talked about the lack of seasoned assessors & presented a proposal detailing how RRG would offer support to all the towns RRG services by training a team of specialists for each of the assessing fields: conveyancing, chapter, personal property, exemptions, excise - exciting advances going forward.

NEW BUSINESS:

Approve previous meeting's minutes -MOTION: Dick made a motion to accept the amended previous meeting's minutes (12/15/2017) 2nd by Don, all in favor, aye.

Future agenda items: Transfer of funds, field cards in 1835 bldg, any R.E. abatements

Dick made a motion to adjourn the meeting @10:05am, 2nd by Don, all in favor aye. Next mtg Jan 29th @7:30.

Respectfully submitted
Debbie Dreyer Assistant to the Assessor