

Sterling Board of Assessors
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564
Minutes of Meeting August 15, 2016

Present: Donlin Murray (Don), Chairman
Robert Cutler (Bob), Vice Chairman
Richard Sheppard (Dick), Clerk
Rebecca Boucher (Becky), Associate Regional Assessor
Debbie Dreyer(Debbie) Assistant to the Assessor

Meeting Opened at 7:30am

Roll Call & Approval of Agenda

Cutler present, Sheppard present, Murray present - along with Rebecca Boucher & Debbie Dreyer

MOTION: Dick made a motion to accept the agenda, 2nd by Bob, all in favor, aye.

Any Payroll, Payables, Statutory Exemption list, any abatements, warrants were signed.

NEW BUSINESS

Review & approval of previous (6/15/16) meeting's minutes

Dick made a suggestion that we add "per MGL" where it's noted that the Executive minutes will not be released.

MOTION: Bob made a motion to accept the 6/15/16 meeting minutes with the change suggested, 2nd by Dick, all in favor – aye.

Review & sign GIS Maintenance Agreement

The yearly GIS Maintenance Agreement was signed.

Review & sign CES Solar Abatement

An adjustment in the calculation needs to be made every year because of the change in the tax rate.

MOTION: Dick made a motion to sign the abatement, 2nd by Bob, all in favor aye.

OLD BUSINESS

Discuss taxability of airport hanger

Company proposing to put up a temporary hanger at the airport – Becky discussed this with Harald & would recommend listing this as personal property because they rent the space & their structure is not permanent – it can be disassembled & moved to another location. Estimated value is about \$40,000.

MOTION: Bob made a motion to tax this as personal property, 2nd by Dick, all in favor aye.

Contract Regional Assessor (RRG) Update

We have an abatement & revision on a supplemental bill (79 Lakeshore Drive) to be signed.

MOTION: Bob made a motion to abate & revise, 2nd by Dick, all in favor aye.

There are a few more revised liens to be signed.

Draft FY2017 Tax Rate Schedule

Becky presented a draft FY2017 Fall Financial Schedule to set a timely Tax Rate. Becky has already spoken with the Collector/Treasurer & the Town Accountant. Becky thinks she can have everything submitted by the end of September & the Accountant feels comfortable with the end of October tax rate, as does the Collector/Treasurer – the only other variable would be when the Selectmen can schedule the Tax Classification hearing.

Becky had the Board of Assessors sign an authorization for the Regional Assessors Harald Scheid and Rebecca Boucher to electronically enter our approval of all necessary forms included in the FY2017 Interim Year Adjustment, Sales Report LA3, New Growth, and Tax rate Recapitulation processes in DLS Gateway on behalf of our Board.

MOTION: Bob made a motion to have the Board sign the authorization, 2nd by Dick, all in favor aye.

The current new growth figure as updated was shared with the Board including 4 million \$ of new valuation from Cider Estates.

Next meeting: Monday, Sept. 19th @ 7:30am

Bob made a motion to adjourn the meeting @8:15am, 2nd by Dick, all in favor aye.

Respectfully submitted by Debbie Dreyer
Assistant to the Assessor

References: FY2017 Fall Financial Schedule to Set a Timely Tax Rate