

Sterling Board of Assessors  
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564  
**Minutes of Meeting** May 8, 2019

**Present:** Donlin Murray (Don), Chairman  
Richard Sheppard (Dick), Clerk  
David Manzello (David) Regional Assessor  
Debbie Dreyer (Debbie) Assistant to the Assessor

**Meeting Opened at 8:32am**

**Roll Call-** Sheppard present, Murray present - along with David & Debbie.

**Approval of Agenda - MOTION:** Dick made a motion to approve the agenda, 2<sup>nd</sup> by Don, all in favor, aye.

**Payroll, Payables, any abatements, warrants signed.**

**NEW BUSINESS:**

**Approve previous meeting's minutes -MOTION:** Dick made a motion to approve the 4/8/2019 meeting minutes, 2<sup>nd</sup> by Don, all in favor aye.

**Chapter Releases:**

**South Nelson Rd/not complete** – We need to have a further discussion with Ross – he said he was sending out letters. Since this is a DCR land taking, not sure if there's a Right of First Refusal - David was going to check with Harald. We can make a recommendation to the BOS now /not economically viable. We cannot act on this now until we get further information.

**Maple St/not complete** – We have a lien release request form Clearview Farm – they have not sent in all their information either. We'll make a recommendation to the BOS / active orchard.

**Heywood Rd/complete** – No need for Town approval – it's the remainder of the larger parcel already out of Chapter & just needs a release. **MOTION:** Dick made a motion to approve the lien release for 0 Heywood Rd, 2<sup>nd</sup> by Don.

**Hycrest Farm/complete paperwork** – just waiting for the plan to be recorded to break the parcel out.

**RRG Update:**

**Prelim Ratios** - There were 76 SF sales – we're at 87.5% overall medium ratio. Styles: some good, some up, antiques down. 2019 sales – not coming down in values anytime soon.

**Supplemental Billing** – New constructions completed before the end of this year – may have a second commitment. Right now, there's \$35,000 being sent out in the commitment. **MOTION:** Dick made a motion to accept the Supplemental Tax Calculation, 2<sup>nd</sup> by Don, all in favor aye.

**8 of 58 request for the State** – 2 properties did not come through with deeds sent to us by the registry & were discovered later as DCR takings. We need to get more timely information from the DCR on these takings.

Position Grade Level – needs to be verified for next year.

New desk chair – approved.

**Future agenda items:** TBD, Chapter Releases, office coverage

Next mtg: 6/17/2019 @ 8:30am. Dick made a motion to adjourn the meeting @9:53am, 2<sup>nd</sup> by Don, all in favor aye.

Reference: Supplemental Tax Calculation

*Respectfully submitted by Debbie Dreyer, Assistant to the Assessor*