

Sterling Board of Assessors
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564
Minutes of Meeting April 30, 2018

Present: Donlin Murray (Don), Chairman
Richard Sheppard (Dick), Clerk
David Manzello (David) Regional Assessor
Debbie Dreyer (Debbie) Assistant to the Assessor
Absent: Robert Cutler (Bob) Member

Meeting Opened at 8:05am

Roll Call- Sheppard present, Murray present - along with David & Debbie

Approval of Agenda - MOTION: Dick made a motion to accept the agenda, 2nd by Don, all in favor, aye.
Payroll, Payables, any abatements, warrants signed.

NEW BUSINESS:

Approve previous meeting's minutes -MOTION: Dick made a motion to accept the previous meeting's minutes (3/23/2018) 2nd by Don, all in favor, aye.

Approve & sign Statutory Exemption list – Reviewed & approved the list of qualified applicants. **MOTION:** Dick made a motion to approve, 2nd by Don, all in favor, aye.

Contract Regional Assessor (RRG) Update

Review remaining abatements: David presented the remaining abatements – he recommended 6 denials. **MOTION:** Don made a motion to approve the denials, 2nd by Dick, all in favor aye. David recommended 2 approvals. **MOTION:** Don made a motion to accept the 2 approvals, 2nd by Dick, all in favor aye.

Permit Inspector:

David made an appointment for Jim to come in & work with him – Jim didn't show up because of a family issue. He finally did come in & David took him out to give him an idea of the area & some of the types of inspections he'd be doing. David spent time with Jim in the office & showed him how the data entry was done. David said he didn't seem very interested in the process. David put together a binder with information & instructions for Jim to look over, also made a badge for him & a package of building permits he could start on (decks, windows, roofs). Jim did not show up at all that week. David will contact Jim to see if he's still interested in the job.

References: Abatement Log – RE Fiscal 2018

Future agenda items: Executive session to review Harald's contract, RFP. Also discuss permit inspector. Next mtg 5/4 or 5/7.

Dick made a motion to adjourn the meeting @9:40am, 2nd by Don, all in favor aye.

Respectfully submitted by
Debbie Dreyer Assistant to the Assessor