

Sterling Board of Assessors
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564

Minutes of Meeting February 11, 2019

Present: Donlin Murray (Don), Chairman
Richard Sheppard (Dick), Clerk
Robert Cutler (Bob) Member
David Manzello (David) Regional Assessor
Debbie Dreyer (Debbie) Assistant to the Assessor

Meeting Opened at 8:30am

Roll Call- Sheppard present, Cutler present, Murray present - along with David & Debbie.

Approval of Agenda - MOTION: Dick made a motion to approve the agenda, 2nd by Bob, all in favor, aye.
Payroll, Payables, any abatements, warrants signed.

NEW BUSINESS:

Approve previous meeting's minutes -MOTION: Dick made a motion to approve the 1/7/2019 meeting minutes, 2nd by Don, all in favor aye.

Statutory Exemption list approved & signed. MOTION: Dick made a motion to approve & sign the Statutory Exemption list, 2nd by Bob.

Approve & sign CAI Tax Maintenance Contract: CAI just implemented a new online system for contracts & billing. The system has a few kinks to be worked out – our contract was sent as a sample. They intend to send us a corrected contract to review, which we'll do at our next meeting.

OLD BUSINESS: We are still looking into the balance left from a 2016 Assessors' special warrant for Revaluation. David said it was originally for Periodic Inspections & that later it was earmarked for periodic inspections he was hired to do separately. Donny will speak with the accountant to find out what year we're looking at.

(RRG) Update:

— **Vision data upload to CAI:** David did get the Pdf cards – there's a one-time \$500 fee to change our processor for it to set the data up. Our Vision field cards are now online on the Town website GIS maps. David's heard from many people who are very pleased with this.

R.E & P.P. Abatements: David presented 18 real estate & personal property abatement applications to the Board with his recommendations. After reviewing the applications the Board denied 9 and granted 9.

MOTION: Dick made a motion to deny 9 applications (8 R.E. / 1 P.P.), 2nd by Bob all in favor aye.

MOTION: Dick made a motion to grant 9 applications (8 R.E. / 1 P.P.), 2nd by Bob all in favor aye.
David will be going out on 2 abatement inspections today.

Future agenda items: CAI contract, abatements, 3ABCs, RRG land splits.

Next mtg 3/11/2019 @ 8:30am. Dick made a motion to adjourn the meeting @10:00am, 2nd by Bob, all in favor aye.

Attachments: Abatement Log – RE Fiscal 2019 STERLING

Respectfully submitted by Debbie Dreyer Assistant to the Assessor

