**Sterling Board of Assessors**

**Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564**

**Minutes December 18, 2023**

**Present: Donlin Murray (Don), Chairman**

 **Richard Sheppard (Dick), Member**

 **Hannah Miller (Hannah), Member**

 **Rob Heckman (Rob) Regional Assessor**

 **Debbie Dreyer (Debbie) Assistant to the Assessor**

**Meeting Opened at 8:30am**

**Roll Call-** Sheppard present, Miller present, Murray present - along with Rob, Debbie

**Approval of Agenda - MOTION:** Dick made a motion to approve the agenda, 2nd by Hannah, all infavor, aye.

**Approval of Minutes – MOTION:** Dick made a motion to approve the minutes of the 11/20/2023 meeting,

 2nd by Hannah, all in favor aye.

**Payroll, Payables, Statutory Exemptions, any abatements, warrants signed.**

*NEW BUSINESS:*

 **Budget:** The Board reviewed the budget & voted to accept it: Dick aye, Hannah aye, Don aye

**RRG:**

 **Gateway:** We’re all set. The Town website has been totally updated with the new tax rates & valuations.

 New tax brochures printed and on our front counter available for the public. Rob will be working the next

 couple of weeks to update the GIS. Rob would like to talk to as many as possible concerning questions

 about their valuations explaining how those numbers are arrived at & avoid an abatement filing if possible.

 **Chapterland:**

 **Chapter Lien Release Lot 3 Maple:** Lien release was signed & notarized.

 **Chapter applications:** AnnualChapter applications reviewed and signed.

*Future agenda items:*  TBD, Next mtg: 1/22/2024 @8:30am. Dick made a motion to adjourn the meeting @9:38am, 2nd by Hannah, all in favor aye.

*Respectfully submitted by Debbie Dreyer, Assistant to the Assessor*