

Sterling Board of Assessors
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564
Minutes of Meeting March 9, 2018

Present: Donlin Murray (Don), Chairman
Richard Sheppard (Dick), Clerk
Harald Scheid (Harald) Regional Assessor
Debbie Dreyer (Debbie) Assistant to the Assessor
Not Present: Robert Cutler (Bob), Member

Meeting Opened at 8:15am

Roll Call- Sheppard present, Murray present - along with Debbie & Harald

Approval of Agenda - MOTION: Dick made a motion to approve the agenda, 2nd by Don, all in favor, aye.

NEW BUSINESS: MOTION: Dick made a motion to approve the minutes of the 2/2/18 meeting, 2nd by Don, all in favor aye.
Statutory Exemption list approved & signed

No executive session needed

Contract Regional Assessor (RRG) Update

RRG contract renewal: We need a RFP drawn up & advertised.

PROPERTY LISTER: The Board reviewed the applications received in response to the Property Lister position.

Unfortunately, some applying are looking for a full time job. There are two with some potential. Harald offered to meet the applicant(s) & get a feel if they fit the criteria for the position - if so, set it up for meeting the Board. Harald will send letters to the applicants not chosen.

1 Heywood Rd: Lien release to be signed & notarized. Find out about Selectmen's First Right of Refusal.

Sterling Nursing Home: We received a letter saying that they've withdrawn their appeal to the Appellate Tax Board according to our agreement & we will go forward & process the abatement agreed upon.

MOTION: Dick made a motion to approve the \$125 fee for Debbie to take the basic excel course offered by MAAO, 2nd by Don, all in favor aye.

Any Payroll, Payables, abatements, warrants signed.

Future agenda items: Abatements

Next mtg: TBD- 3/23/18 @ 8:00am?

Dick made a motion to adjourn the meeting @9:25am, 2nd by Don, all in favor aye.

Respectfully submitted
Debbie Dreyer Assistant to the Assessor