

**Instructions.** To apply for an abatement (or refund if excise has been paid), complete this form and provide the specified documentation.

Abatement applications **must** be filed with the board of assessors within 3 years after the excise was due, or one year after the excise was paid, whichever is later. To preserve your right to appeal, you must file on time. By law the assessors may only act on late applications in limited circumstances where the excise is still unpaid and their decision in those cases is final.

Filing an application does not stay the collection of your excise bill. To avoid interest, charges and registration, including non-renewal of your registration, you must pay the bill in full within 30 days of its issue date. You will receive a refund if an abatement is granted.

**NOTE.** You are **Not** entitled to an abatement if you  
(1) Cancel your registration and retain ownership of the vehicle,  
(2) Move to another Massachusetts city or town during the calendar year.

No excise may be reduced to less than \$5.00.

No abatement or refund of less than \$5.00 may be made.

**Return this completed form and Documentation to:  
Sterling Board of Assessors  
Butterick Municipal Bldg.  
1 Park Street  
Sterling, MA 01564  
978.422.8111 x 2313**

↓ **Do not write below this line** ↓

Bill Year \_\_\_\_\_ Bill # \_\_\_\_\_ Tax Date \_\_\_\_\_

Adjusted Months \_\_\_\_\_ Adjusted Tax \_\_\_\_\_

Amount of Tax \$ \_\_\_\_\_

\*Adjusted Tax \$ \_\_\_\_\_

(\*new Balance Due)

Abatement \$ \_\_\_\_\_

\*Plus interest and cost, if any

**TOWN OF STERLING  
MOTOR VEHICLE EXCISE ABATEMENT APPLICATION  
General laws chapter 60A**

**Bill Information:**

Tax Year \_\_\_\_\_ Issue Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Bill Number \_\_\_\_\_

Plate/Registration Number \_\_\_\_\_ Make \_\_\_\_\_ Year \_\_\_\_\_

Vehicle Identification Number \_\_\_\_\_

Name (as shown on bill) \_\_\_\_\_

**\*\*Private Sale / New Vehicle Owner:** \_\_\_\_\_

Street, City, State: \_\_\_\_\_

Date of Sale/Transfer of Ownership: \_\_\_\_\_

**REASON YOU ARE APPLYING FOR AN ABATEMENT:  
Check where applicable and YOU MUST PROVIDE DOCUMENTATION**

Vehicle is Sold or Traded

**Bill of Sale AND one of the following:**

- 1. Plate return receipt from the RMV. **OR**
- 2. Copy of your new registration if you transferred your plate to another vehicle.

Vehicle Stolen or Total Loss

Police report or insurance settlement letter **AND** plate return receipt, C-19 Form (Affidavit of Lost or Stolen Plate from RMV) **OR** New Registration form.

Vehicle Repossessed or Junked

Notice from lienholder or receipt from junk yard **And** plate return receipt, C19 Form **OR** new registration form.

Vehicle Returned (Lemon Law)

Letter from dealer certifying return **AND** plate return receipt **OR** new registration form.

Moved from Sterling Before January 1 of Tax Year

Date of Move: \_\_\_\_\_ Proof of residency before January 1 of tax year of bill (eg., utility bill, voter registration, lease) **AND** proof RMV was notified before January 1 of address change for registration.

Moved Out of State

Date of Move: \_\_\_\_\_ Copy of Registration from New State or Country.

Exemption

Type: \_\_\_\_\_ Provide Documentation establishing Qualifications.

Other

Explain: \_\_\_\_\_

**Provide Relevant Documentation**

**\*\*Subscribed under the penalties of perjury**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone: \_\_\_\_\_