

Minutes Old Town Hall Committee
February 9, 2004

Members Present: Vernon Gaw, Cynthia Secord, Ron Pichieri, Willard French, Roland Nelson & Joann Drown.

The meeting began at 6:30 p.m.

Treasures report was given.

Correction to Recorder's report: A vote was taken to OK the Fire Departments use of the Old Town Hall during renovation of the Fire Department building.

Correction to Recorder's report: Exterior trim on front left column will be repaired, by Daigle, with custom crown molding.

Motion was made to accept the recorder's report as amended.

Vern read aloud the letter he sent to the Chairman of the Library Trustees, stating several concerns of the Old Town Hall Committee:

1. Items left in the Old Town Hall that belong to the Library must be removed.
2. Missing water fountain in hall of 1st floor.
3. One missing fire extinguisher.
4. Missing shelf and paper towel holder in women's room.

The Library Director was present to address concerns expressed in the letter.

1. Historic cherry caned chairs: some were broken, she took some to 4 Meetinghouse Hill Rd. Total remaining not clear.
2. The water fountain was broken. She will discuss a replacement with the library trustees.
3. The Old Town Hall is in good shape for fire protection. ADT will be automatically called in an emergency, and they will then call the Fire Dept. She explained that the building is now wired for phone, computers, and fire panel. One phone line remains in building ready to be used.
4. The town departments will have first pick of items not needed any longer by the library. An auction date will then be set by Tim Bragan, to be held in the Old Town Hall. Vern expressed desire for some shelving.
5. Director explained the glass case donated by the Sterling Historical Society not needed by the Library. Vern mentioned the Historical Society may be able to house the Walley Pottery collection in the case at the Society building.
6. Director does not remember large fire extinguisher in question, but will check with Don Jewett.
7. Library will remove, or have auctioned, items in cellar. She mentioned a large box in cellar, containing historical items, should be closely examined.
8. Director explained heating system was cleaned and received some repair by McDonalds Heating. The library always used Chet from that company.

9. Vern needs to talk to Tim Bragan about new phone number.
10. Director explained that the shelf in the women's room was removed by the custodian, as it was broken.
11. Director was appreciative of the use of the building, and explained that everything worked out well.

Vern will contact the Landmark about publicity to

1. Let the public know the Old Town Hall is available for meetings, etc.
2. Mention the new Grant.

It was voted: To encourage permanent offices be established by the Recreation Dept. in the Old Town Hall. The vote was 5 yes, 1 abstain.

Vern reported that he is working on a project of obtaining historical pictures of the Old Town Hall.

Vern is quite sure the roof leak is fixed.

Vern will contact McDonalds about installing air conditioning.

Cindy will ask Betty, the custodian, to provide a list of cleaning and paper supplies needed for the building.

Ron volunteered to install needed dispensers.

Proposed date for an open house at the Old Town Hall, April 1st, at 6:30 p.m. Building will be available to the public after that date.

Roland Nelson will establish a date, hopefully March 3rd, for this committee to meet with the selectmen to go over ideas, and establish guidelines about the uses of the Old Town Hall.

There was a discussion about requesting a \$5,000 maintenance and repair expense article be made a permanent line item in the town budget.

The next meeting of the committee will be held on March 15, 2004.

Respectfully submitted,

Joann Drown, Recorder