

Minutes of the 1835 Town Hall Committee

March 19, 2014

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The meeting was called to order at 6 pm at the 1835 Town Hall building. Members present were Vern Gaw, Ron Pichierri, Bob Jones, Phil Nash and Joann Drown. Jo-Ann Cummings and Danielle Ray were not present.

Dick Bloom, from Sterling Lancaster Cable TV, also attended the meeting.

There was no meeting in February.

Ron made a motion, seconded by Bob, to accept the minutes of October 16, 2013 as corrected. The motion passed 5-0.

Ron made a motion, seconded by Phil, to accept the minutes of January 15, 2014 as submitted. The motion passed 5-0.

The Treasurer reported that the Maintenance account has a balance of \$4,165.63, the Paint account balance is \$5,060.11, the Window account balance is \$17,800.00, the Design Engineering account balance is \$3,580.35, and the Masonry account is 0. The Revolving account has a balance of \$8,921.33. Bob made a motion, seconded by Phil, to accept the Treasurer's report as read. The motion passed 5-0.

Ron made a motion, seconded by Bob, to ask the Accountant to delete the Masonry account, as all the money has been spent. The motion passed 5-0.

Vern reported that he met with Jeff Ritter about our situation with the windows project not being done correctly, and Jeff Ritter has contacted Town Council, and Council recommends that we go ahead and this summer and get a contractor to finish the project. Vern will stop at Hyannis and get the hardware for the windows. Vern mentioned that the window on the staircase did not get any attention from Plan B.

Vern stated that we have three Town Meeting articles. First to have the Revolving Fund continue, the second article will be asking for \$5,000 for maintenance of the building, and the third article will be to establish the 1835 Town Hall Committee.

Vern would like to purchase a Mitsubishi style unit and have it installed upstairs. We would need 3 quotes for the air conditioner. Phil mentioned that there is another Japanese company that is as good as Mitsubishi, but will cost less. We will continue this discussion at our April meeting.

Vern also mentioned that the sewage project has been tabled by the Selectmen. We need this problem solved in order to progress with projects.

Bob made a motion, seconded by Phil, to transfer \$3,580.35, which is the amount still in the Design Engineering account, to the Maintenance article. That means that we will only ask for \$1,419.65 to keep

a balance of \$5,000 in the Maintenance account at Town Meeting. The committee voted 5-0 in support of this motion.

Ron presented a quote from Creighton Floor Covering for new carpet for the Conference room, Judy's office, and the Vets office, in the amount of \$2,245.15. Ron spoke to Jeff Ritter about how many quotes are needed for an expenditure of less than \$5,000, and Jeff said we only need one quote. The committee studied the samples of carpet. Phil made a motion, seconded by Bob, to accept the quote from Creighton and proceed with the replacement of the carpet, the money to come from the Maintenance account. The committee voted in favor of this motion 5-0.

Phil re-stated his motion, seconded by Bob, to include the color choice of the carpet as 26HC529 05 New York. The committee voted in favor of this motion 5-0.

Ron will ask the DPW to remove and then replace the furniture for the carpet project.

The committee discussed the mission statement for the web site with Bob, for clarification purposes. Joann D. suggested we use the Sterling-Lancaster cable network for information and pictures, which the committee discussed with Dick Bloom. Bob mentioned that the walls of the rooms in the building could be used for photos of the 1835 building, current and past.

Ron made a motion, seconded by Phil, to allow Bob to spend not more than \$500 for producing images, framed, of turn of the century photos. The committee voted in favor of this motion 5-0. This money will be from the Revolving account.

Committee membership: we now have 7 members of our committee.

South side clapboard repairs and painting project is waiting for warmer weather.

Jeff Ritter has asked us to take our 2003 report to the Selectmen, polish it up, bring it up to date, and re-submit it to the Selectmen at their 9th of April meeting. Bob will make the presentation.

Old Business:

Ron made a motion, seconded by Bob, to pay a Staples invoice from Vern in the amount of \$49.99, for printer cartridge and a paper combo. The committee voted 5-0 in favor of this motion. Monies to come from the Maintenance account.

Vern mentioned that members of the committee need to see Judy for a new key to the building.

Phil made a motion, seconded by Bob, to adjourn the meeting at 7:42 pm. The committee voted 5-0 in favor of this meeting.

Respectfully submitted, Joann Drown, Recorder