

1835 Town Hall Committee

Minutes

March 17, 2021

FINAL

The meeting was called to order at 6:36 PM and present were Carl Corrinne, Carol Stewart-Grinkis, Jack Chandler, Christine McCarthy and Dick Maki.

On a motion by Christine and seconded by Carol the minutes from 2/24/2020 were approved unanimously.

On a motion by Carol and seconded by Christine the minutes from 1/27/2020 were approved unanimously.

Carl gave an update on the septic system connection after speaking with Terry Heinold. Mr. Tran will give an easement if we repave the driveway after putting the line through it and pick up the cost of the streetlight in the parking lot. He would agree to a 20-year with the ability to extend it another 20 years after that, and the parking spaces would be available for town use. The feeling of the committee was that this was a win-win for the Town. Carl will present it to the BOS. No action has been taken by the BOS on the land to be set aside/designated for non-development so that we can use it for nitrogen remediation off-set space. Carl will review this with the BOS as well.

There was a discussion regarding the rates and use of the 1835. As soon as the ban on use of town buildings is lifted due to COVID we can begin letting people use the building. We need to work on how we will handle that and what the rates will be. The overseeing of reservations for the use of the building and the various rooms is in the Recreation Directors job description so we expect the new director will be handling that aspect of outside use. We need to review what other town departments, town organizations, (like the First Church) charge for the use of their spaces. We discussed developing a tiered system and will review it more at our next meeting. We discussed the need for a certificate of insurance and what is involved in getting one as that is a requirement for usage. Members were asked to do some research and bring it to the next meeting.

Carl reviewed the budget requests for next year that he submitted to the FinCom. See attached. He got very little push back on the requested items except for the \$500 to repair tiles in the bathrooms.

Carol and Christine gave an update on the start up of a "Friends of the 1835" organization. They are still moving forward with this.

Carol met with Patrice on a couple of issues; Chairs: They have identified 100 chairs that could be moved to and used at the 1835 for events requiring seating. They are going to look at Devens to see what we might be able to get for tables and chairs at no or low cost. We may be able to get coat racks that could be used in the lower hall, the Lady Marion Wilder Room, or the vestibule outside of the Great Hall. We also discussed mats for the floor to protect the wood and collect dirt from shoes. We decided not to put

carpet on the stairs but instead to put runners along the hallways and entrance ways to catch the dirt as people come into the building.

Jack will contact the SMLD to see if we can get more LED lights to put into the Arthur P Rugg Room and see if they can offer any help getting them installed.

Carol will contact Matt Downing at the SLTV to see about doing a story on the reopening of the 1835, possibly with having Lex Thomas narrate it. (Lex 978-733-1139)

On a motion by Christine, seconded by Carol, the meeting was unanimously adjourned at 8:24 PM.

Approved June 30, 2021